

Rosemay Garfoot Public Library
Board Meeting Minutes
September 15, 2015

Present: Sue Schuetz, Jennifer Wankerl, Sara Reeves-Metz, Jane Bautch, Ellen Alberts, Carolyn Abbott and Steve Schunk arrived at 5:40.

Also present: Pam Bosben

1. Call to order: Wankerl called the meeting to order at 5:18pm

2. Public Comment: none

3. Approval of Min. from Aug. 11th, 2015 meeting (action item): Schuetz moved to approve and Bautch seconded. Motion carried.

4. Treasurer's Report: Schuetz reported \$81,286.22 in the cash management account and \$4,789.93 in checking. Operating rev: \$472.88. Endowment: \$105,834.24

5. Approval of Bills (action Item): Reeves-Metz motioned to approve the minutes and Schuetz seconded. Motion approved.

6. Director's Report:

a. Adult movie of the month program is back after the summer break and warmly welcomed by the attendees.

b. 150th Anniversary of Alice in Wonderland was celebrated.

c. 10th Anniversary of Hurricane Katrina recognized.

d. After the plumbing issues that arose from the Hwy. 14 project, one toilet continues to leak.

e. Pertzborn Plumbing came in to do their scheduled maintenance- good report received otherwise.

f. Chenelle Lavigne has been hired as a new library assistant.

Old business:

a. The village recommendation for full-time salary increases is 2.5%. The Library Aboard agreed to apply the village recommendation to full-time library staff salaries. Part-time salary increase will be approximately \$3000 due to our continued efforts to get the base salary up to \$10 per hour and adding a few more hours to part-time schedules. This is in-keeping with the library's Strategic & Long-Range Plan. An increase of 10k more in Dane County reimbursement funds will nicely off-set most of the 2016 request increases.

New Business:

a. Challenge of running out of space, with adjustments in the housing of collections and the purchase of new furniture, this problem can be remedied. Bosben proposed a solution to purchase two new book carousels for paperbacks so book shelves can be opened up for hardbound issues. Bautch moved to approve the purchase of two new book carousels using cash management funds. Reeves-Metz seconded. Motion approved.

b. **Library Services Intern**--Look to gain a shared intern from the UW Library School to support/do field work at the Black Earth, Mazomanie, and Cross Plains Libraries.

Next meeting is Oct. 20th, 2015 at 5:15.

Adjournment: Schuetz moved, Sara seconded/ meeting adjourned at 5:52pm.

Respectfully Submitted,
Sara Reeves-Metz, Secretary