

# Rosemary Garfoot Public Library Board Meeting Minutes Tuesday, August 11, 2015

**Present:** Sue Schuetz, Jennifer Wankerl, Ellen Alberts, Sara Reeves-Metz, Carolyn Abbott, Jane Bautch, Steve Schunk  
Also present: Pam Bosben

1. **Call to order:** Wankerl called the meeting to order at 5:15 p.m.
2. **Public Comment:** none
3. **Approval of Min. from July 21, 2015 meeting (action item):** Schuetz moved to approve and Wankerl seconded. Motion carried.
4. **Treasurer's Report:** Bank reports had not yet arrived. Operating revenues reported at \$589.98.
5. **Approval of Bills (action item):** Reeves-Metz motioned to approve the minutes from the July 21, 2015 meeting and Wankerl seconded. Motion approved.
6. **Director's Report:**
  - HVAC issues appear to be resolved after many hours of troubleshooting.
  - Water was turned-off to the library due to Hwy. 14 project. Caused myriad problems with the toilets and drinking fountains. Sprinkler system went a bit haywire as a result and Pertzborn Plumbing had to come out to make appropriate repairs. Public Facilities employees did a bang-up job fixing the toilet and drinking fountain issues.
  - Elizabeth Bauer has been promoted to Circulation Supervisor. Taylor Lancaster has been hired as library assistant and will begin training on August 24.
  - Adult documentary film program about Wonder Woman had a nice attendance and great discussion.
  - Thursday morning movies will resume in September.
  - Received a \$200 donation from Deb Holden to be used to replace videocassettes in multimedia kits with DVD format. Received a \$200 donation in memory of my Grandma, Leona Esser, from Louise and Edwin Maier.
7. **Old business:** 2016 Budget. Bosben modified a few line items to better reflect anticipated costs in 2016. Line items: \$50 added to printing and utilities increased by an additional \$500. Motion, Schuetz, second, Wankerl, to accept changes. Motion carried. Shunk inquired about full-time salary increases. The Library Board will use the Village percentage recommendation.
8. **New Business: Budget:** None

**9. SCLS/DCLS:**

**Adjournment:** Motion, Bautch, second, Abbott, to adjourn meeting. Motion carried.

Respectfully Submitted  
Sara Reeves-Metz, Secretary