

## Rosemary Garfoot Public Library Board Meeting Minutes - February 17, 2015

**Present:** Bautch, Hirsch, Reeves-Metz, Wankerl. **Absent:** Baylis, Schuetz, Schunk  
**Also Present:** Bosben

**Call to Order:** The meeting was called to order by President Hirsch, at 5:22 p.m.

**Public Comment:** None

**Approval of Minutes:** Approval of the December 16, 2014 meeting deferred until the March meeting.

**Treasurer's Report:** Checking account reported at \$3989.29 and cash management account reported at \$83,248.50. Bosben reported on the status of the new endowment fund. Disbursements from the fund will not be available until 2016 since the endowment was started on 4/25/14. It has only been invested for three quarters at this point. When the Madison Community Foundation Board sets the spending policy each February, only those funds that have met the four quarter threshold are included. The Rosemary Garfoot Public Library Endowment will therefore be included in the spending plan beginning in 2016. Bosben reported that the library portion of the audit has been completed.

**Approval of Bills:** Motion, Hirsch, second, Bautch, to approve bills as presented. Motion passed.

**Director's Report:** Bosben reported that the Marja Mills author visit in conjunction with the Middleton-Cross Plains Read Together program, was a big success. The IRS has experienced budget reductions so public libraries will only receive a handful of forms this year. Due to the significant cost to print-off tax booklets, the library is providing booklets for check-out. The reduction in forms is increasing the time staff members spend on helping people find on-line forms. The library held a drop-in Valentine making program. Kids made a valentine of their favorite storybook character and received a sweet treat when they delivered their valentines to staff. Gerry Goth is exhibiting a collection of arrowheads he created, along with the tools he uses to craft them. The library also has on-loan, a private collection of arrowheads unearthed over the years from the farm fields surrounding Cross Plains. Public facilities employees installed the hanging art system. The Friends of the Library are seeking bids for carpet cleaning.

**Old Business:** None

**New Business: Annual Report.** Bosben presented the annual report to the Library Board. Motion, Bautch, second, Reeves-Metz, to approve the annual report. Motion passed.

**South Central Library System/Dane County Library Service Updates:** None

**Next Meeting:** March 17, 2015.

**Adjournment:** Motion, Reeves-Metz, second, Bautch, to adjourn the meeting at 6:30 p.m. Motion passed.

