

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, November 15, 2011

Present: Sue Stumpf, Dan McMahon, Charity Hirsch, Steve Schunk
Also present: Pam Bosben
Absent: Denise Baylis

Call to Order: The meeting was called to order at 5:15 p.m.

Public Comment: No public comments

Approval of Minutes: Minutes from the October 18, 2011 meeting were reviewed. Motion, Sue, second, Dan, to approve minutes. Motion passed.

Treasurer's Report: \$13,557.94 in the public account and \$222,040.93 in the cash management account.

Approval of Bills: Motion, Charity, second, Steve, to approve the bills. Motion passed.

Director's Report:

- Kris offered one-on-one basic computer training classes last week.
- A walk-in survey was conducted the week of November 6.
- The library book discussion group is on hiatus. The group would like a library staff member to moderate the sessions as was done in the past. Staff will consider the request.
- Pam attended the Wisconsin Library Association annual conference and participated in some excellent sessions.
- Catherine attended the annual SLP workshop.
- Pam participated in a photo-op honoring area veterans and highlighting the military collection housed at the library.
- Jan Klock's retirement party was held November 12. Pam and Kris attended along with a few hundred other citizens. Jan was recognized for more than 3 decades of exceptional service to the Village of Cross Plains.
- Matt Schuenke is the new Village Administrator. Matt has been invited to stop by the library for a tour.
- The Library is hosting a new art exhibit by area photographers Peter Thompson and Tonya Tubbs.

Old Business:

- a. 2012 Budget: The public hearing for the Village budget was held on November 14. Due to the Finance Committee not having a recommendation, the public hearing will remain open until November 28. The Village portion of the library

budget remains at 0%. The Dane County Board passed its budget on November 14. Once the budget is signed, we will know if the library will receive more funding from Dane County.

- b. Automatic door opener/ west entrance: Automatic Entrances provided an estimate of \$1775. Another estimate will be sought from Builders Service Center, who will be repairing the front doors.
- c. Electrical Work: The proposed cost to install a timer/controller for the main entrance and pergola lights is \$773. Motion, Charity, second, Dan, to move forward with repairs by Westphal & Company. Motion passed.

New Business

South Central Library System/Dane County Library Service Updates

Agreement between SCLS and the Rosemary Garfoot Public Library: Motion, Charity, second, Sue, to so sign the Agreement between SCLS and the Rosemary Garfoot Public Library. Motion passed.

Addendum to Agreement to Participate in a Shared Automated Resources System for 2012: Motion, Dan, second, Steve, to sign the Addendum to Agreement to Participate in a shared Automated Resources System for 2012. Motion passed.

Koha Update: Koha continues to be problematic with staff receiving weekly complaints from patrons. A survey pertinent to Koha is available on-line and patrons are being urged to fill it out. The Board asked if anything more is being done about moving to a new ILS. Research is being done.

Dane County Budget: See comments under Old Business.

Next meeting: December 13, 2011

Adjournment: Meeting was adjourned at 6:30 p.m.