

Rosemary Garfoot Public Library Board Meeting
Tuesday, October 21, 2008
2107 Julius Street, Cross Plains, WI 53528

MEMBERS PRESENT: Sue Stumpf, Jane Cummings Carlson, Denise Baylis, Mike Schutz

ALSO PRESENT: Judy Ketelboeter, Pam Bosben

- I. Call to Order:** Jane called the meeting to order at 5:03 p.m.
- II. Changes/Additions to Agenda:** Move 2009 Budget to beginning of agenda.
- III. Public Comment:** None
- IV. Building Project**
 - a. Pam reported there was a corrupted computer file on the HVAC system PC which has been fixed. Unfortunately the cause of the problem could not be determined. Some of repair expense is covered under contract, but library is responsible for \$600.

Westphal Lighting determined that two of the ballasts needed repairs and two needed to be replaced. Due to unique ballast design, two extra units were ordered to have on-hand.
- V. Treasurer's Report:** Checking account \$40,248.08; savings account \$2382.94; and building account \$46,120.42.
- VI. Approval of Bills:** Motion by Jane/second by Sue/motion passed.
- VII. Approval of Minutes from the 9/16/08 Meeting:** Motion by Mike/second by Jane/motion passed
- VIII. Old Business**
 - a. 2009 Budget – Guest was Judy Ketelboeter, Finance Committee Representative: Village advised that there was approximately \$37K to spread among departments. However, the EMS committee requested a \$20K increase toward a full-time staff person leaving approximately \$17K left to work with. With this knowledge, Pam further modified the budget to get the bottom line down to a 1% increase or \$3036. The library received a 1% increase in 2008. Further discussion ensued about the proposed cuts including funding the HVAC maintenance contract with building funds. Motion, Denise, to dip into the building fund to pay for HVAC maintenance contract for 2009 estimated at

approximately \$5K. Recommend that this be on a one time only basis. Second by Mike. Motion passed.

Judy asserted that the budget was extremely reasonable and commended Pam on her clear and detailed budgets.

Motion Sue, second Jane, to approve the budget as presented. Motion passed.

Jane will attend the Finance Committee meeting October 28 with Pam.

IX. New Business

- a. Pam, Ian Griffith and Val Schute, presented a program on the Rosemary Garfoot Public Library Building project at the Arrowhead Federated Library System in Eau Claire. Pam presented an afternoon program on environmental practices, programming and collection development.

X. Next Meeting: November 18, 2008

XI. Adjournment: Motion to adjourn by Mike/second by Jane/motion passed