

Rosemary Garfoot Public Library Board
Meeting Minutes
November 17, 2015

Present: Sue Schuetz, Jennifer Wankerl, Jane Bautch, Carolyn Abbott

Absent: Ellen Alberts, Steve Schunk

Also present: Pam Bosben

1. **Call to Order:** Wankerl called the meeting to order at 5:20pm.
2. **Public Comment:** none
3. **Approval of Min. from October 20, 2015 meeting (action item):** Schuetz moved to approve and Abbott seconded. Motion carried.
4. **Treasurer's Report:** General account reported at \$6,427.20, cash management account reported at \$78,983.49, and operating revenues reported at \$519.97.
5. **Approval of Bills: (action item):** Bautch motioned to approve the bills and Schuetz seconded. Motion carried.
6. **Director's Report:**
 - a. The environmental film "The City Dark" was screened November 17, 2015 as part of the Green Tuesday's programming.
 - b. HVAC issues appear to be resolved after many hours of troubleshooting. Director Bosben will be working with the contracted company to address the billing of repeat issues, and will try to renegotiate a reduction in fees.
 - c. Electrical issues at the west end of library as well as the problem with the floor outlet have been fixed.
 - d. The library hosted a scarf-dyeing workshop that was well-received. The attendees expressed their creativity while making personal items and/or holiday gifts.
 - e. The children's librarian, C. Baer, attended the 2016 summer reading program workshop, where some of the new ideas presented can be discussed at the brainstorming session for the RGPL's summer program.
7. **Old Business: 2016 Budget Update** - The Director presented the 2016 budget revisions to the Village in October, and expects the entire budget to be approved at the Village Public Hearing scheduled for Monday, November 23.
8. **New Business:**
 - a. **Patio Construction Bids (action item):** Three estimates for the construction of the new patio in the front of the library were received. They ranged in cost from \$7K to 15K. The range in estimates reflected vendor attention to detail. Given the wide range in estimates, the board discussed the option of tabling the discussion of specifics until December, to allow another vendor (Pinnacle) to submit its bid. A motion to postpone discussion for vendor selection to December was made by Bautch and seconded by Schuetz. Motion carried.
 - b. **WLA Conference:** Director Bosben attended the annual Wisconsin Library Association seminar and reported on the theme of libraries facilitating partnerships with other community organizations in delivering community-wide initiatives that can increase the quality of life for more citizens beyond the confines of the library.
 - c. **"Name that Moose" Contest:** Over thirty fun and creative entries were received as possible suggestions for the beloved moose. The library board deliberated and took a vote with the result of two suggested names being combined for the final winning name of "Coco Chocolate Moose". Two winners will each be awarded a book prize.
9. **SCLS/DCLS:** No updates
10. **Next meeting is Tuesday, December 15, 2015 at 5:15pm.**

11. **Adjournment:** Schuetz moved and Abbott seconded to adjourn meeting. Motion carried and meeting adjourned at 6:25pm.

Respectfully Submitted

Carolyn Abbott