

Rosemary Garfoot Public Library Board Meeting

2107 Julius Street, Cross Plains, WI 53528

Tuesday, July 22, 2014, 7:30 a.m.

Present: Steve Schunk, Charity Hirsch, Sue Schuetz, Jennifer Wankerl, Jane Bautch, Sara Reeves-Metz, Denise Baylis

Also Present: Pam Bosben

Call to Order: Hirsch called order at 7:30 a.m.

Public Comment: None

2015 Budget – Village Proposed Schedule: Schuetz motioned to move up the agenda item on the budget/Schunk seconded/motion carried.

Bosben reviewed the current budget proposal.

Expenditures: Discussed line item expenditure estimates for budget. Line items not included were salaries and benefits, which are waiting for the results of the Compensation Study. The Library Board will set the staff salaries after the compensation study is finalized. After discussion on programs, their actual cost should be reflected in the budget: preliminary numbers were updated with amended numbers.

Revenues: Budget revenues from Dane County reimbursement won't be known until around September. Revenue from fines is always an estimate. Cross border revenues will be less, and Dane County reimbursement is yet to be determined.

Bautch moved approval of the draft budget without salaries/benefits/ Schuetz seconded/motion carried.

Approval of Minutes from the June 17, 2014 meeting: Bautch Motioned approval/Reeves-Metz second/Motion passed.

Treasurer's Report: Cash management account: \$\$83,208.42. Checking account: \$12,776.84. Operating revenues: \$94,138.59. (Includes Dane County reimbursement.)

Approval of Bills (action item): Approval of Bills: Reeves-Metz motioned approval/Bautch seconded/Motion passed.

Director's Report: The "Wonders of Physics" family program was well attended and enjoyed by everyone.

The summer lunch bunch program had a visit from a Great Pyrenees dog. The lunch bunch book starred a Great Pyrenees.

Many children helped build a robot by earning points for reading. The project was great fun and quite popular.

The remaining shelving was installed in the children's area.

A moment of concern arose when staff thought the carpenter ant problem had returned. A patron reported an outside entrance light was filled with something obscuring the light. Public Facilities investigated and discovered a mass of dead mayflies.

Children's Librarian, Catherine, is implementing a new idea for the fall/winter storytime breaks based on a program held at other libraries. Parents and care providers will be invited to stop by the storytime room for a scheduled "coffee break" with their children. Materials will be provided for kids playtime and activities while the adults enjoy a cuppa and conversation.

The Historical Society cabinets have been installed. Tom Foseid made some excellent storage cabinets for the Society's archives.

Old Business:

New Business

Equipment: Motion by Hirsch: Expend up to \$1500 from the cash management account for tablets. Schuetz seconded/motion passed.

Storm Shelter: Bosben expressed concern over the lack of a safe place for staff and patrons to go in the event of a tornado. There is one interior room that serves as a shelter, but it isn't below ground. Bosben asked that the Board think about seeking capital funds down the road to build a storm shelter. The pool and park attendees would also benefit from installation of a shelter.

South Central Library System/Dane County Library Service Updates

Annual Agreement to Participate in the SCLS Technology Services: Hirsch motioned to accept the agreement/Wankerl seconded/motion passed.

Dane County Library Service update: Bosben reported that Dane County Library Service Director, Julie Chase, announced she will be retiring at the end of the year. Chase has been with the South Central Library System for a few decades and her efforts on behalf of libraries, diligence and service will be missed.

Next meeting: August 26, 2014

Adjournment: Schuetz motioned to adjourn/Hirsch seconded/meeting adjourned