

**Rosemary Garfoot Public Library Board Meeting  
Minutes for Tuesday, March 15, 2011, 5:00 p.m.**

**Present:** Charity Hirsch, Dan McMahon, Sue Stumpf, Denise Baylis

**Also present:** Pam Bosben

- I. Call to Order:** Sue called the meeting to order at 5:00 pm
- II. Public Comment:** None
- III. Executive Session 19.85(1)(c) Employee issue considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Session scheduled to begin at 5:15-5:45 p.m. (action item)**
- IV. Approval of Minutes from the February 15, 2011 meeting (action item):**  
Charity moved approval/Dan second/motion passed
- V. Treasurer's Report:** Balances in cash management account \$229,610.87 and checking account \$10,642.71
- VI. Approval of Bills (action item):** Denise motioned approval/Dan seconded/motion carried
- VII. Director's Report:** Rescheduled WLA Library Legislative Day coming up March 22
- VIII. Old Business:** National Endowment for the Humanities grant still in fund raising stage. Madison Community Foundation will be at library April 5<sup>th</sup> to facilitate a brain storming session on raising funds.
- IX. New Business**
  - a. Employee Retirement Funds Redistribution (action item):** Motion by Denise, "Due to the recent state mandate requiring employees to pay into their retirement, the Library Board directs that monies already budgeted for retirement be reallocated to the employees currently receiving state retirement benefits. The Library Board takes this action in support of our greatest resource, our employees." Dan seconded/motion passed
  - b. Wisconsin Library Association Resolution Opposing Budget Repair Bill (action item):** Document from WLA that opposes the bill discussed. "The Library Board Supports the letter from WLA," Denise motioned/Charity seconded/motion passed
  - c. Impact of Proposed State Budget Proposal:** Pam discussed various possible scenarios if MOE is rescinded.
  - d. Request for Funds for Electrical Repairs (action item):** Pam asked the board to authorize funds from the cash management account to pay for

repair of ballasts, lights and parts installed during original construction. Sue motioned to approve \$1908.42/Dan second/motion passed. A power outage caused other electrical damage in the amount of \$314 which will be covered with operating funds.

- e. **H&H HVAC Annual Contract (action item):** Charity motioned to take \$3554 out of cash management funds to pay HVAC annual contract/Dan second/motion passed. Pam looking at options to reduce this expense in the future.
- f. **Contribution for the summer village program circular:** Parks & Recreation Department puts out a circular on summer activities which includes library programs. The library will pay for a portion of the postage.

**X. South Central Library System/Dane County Library Service Updates**

- a. **Administrative Council Update:** Nothing to report
- b. **Koha Update:** April go-live-date is projected but month's notice not yet received. PTFS is paying for libraries to continue on the DYNIX system since the contract had expired.
- c. **Dane County Librarians Update:** Discussed potential impacts. Hope to be able to maintain 100% of reimbursement from Dane County.

Next meeting: April 19, 2011

- XI. Adjournment:** Charity motioned to adjourn/Dan second/motion passed. Meeting adjourned at 6:25 pm