

**Rosemary Garfoot Public Library Board Meeting  
Tuesday September 21, 2010**

**Present:** Sue Stumpf, Charity Hirsch, Denise Baylis, Dan McMahon  
**Also present:** Pam Bosben  
**Absent:** Kurt Schlicht

- I. Call to Order:** Sue called the meeting to order at 5:00 pm
- II. Changes/Additions to Agenda:** Under New Business, add “Director’s Report”
- III. Public Comment:** none
- IV. Approval of Minutes from the July 20, 2010 meeting (action item):** Charity motioned to approve/Sue seconded/motion approved
- V. Treasurer’s Report:** Dan reported \$235,603.59 in the money management account and \$17,487.33 in checking.
- VI. Approval of Bills (action item):** Pam said that H&H had to return to fix a HVAC problem related to the new software program installed by Computer Works, and she has requested reconsideration of the bill based on part of the problem resulting from a glitch in the new software. Dan motioned to approve bills for payment/Charity seconded/motion carried.
- VII. Old Business:** none
- VIII. New Business:**
  - a. Preliminary Budget Discussion:** Tentative directive of 0% budget increase by the Village President. Minimum of \$1976 increase is required from Village to maintain three-year- average. Pam presented two preliminary scenarios, one included shelving which usually is a capital item but a directive from the Village Board requested putting smaller capital items in the operating budget. The other scenario is without the shelving.
  - b. Policy Updates (action item):** Board reviewed proposed changes to Policy. Denise motion to approve /Dan seconded/ motion passed
  - c. Director's report:** The Village of New Glarus Village Board, Library Board and some members of the Town Board spent about two hours touring the library. Discussion followed the tour. They are looking to build new facility.
- X. South Central Library System/Dane County Library Service Updates**

**a. Administrative Council Update:** Meeting next week, Pam met with her cluster and will share their concerns and comments at the meeting. Elections for administrative council coming up, and Pam was re-nominated for the position.

**b. Koha Update:** Training has begun for the new automated system. There are still a lot of functions not yet up and running but many of these will soon be mitigated. Go-live date is set for mid-January.

**c. Dane County Librarians Update:** Village Board signed annual resolution exempting Village from county library tax. Library book club will be participating in the Big Read program. ( One of our employees is leaving to work at Mazomanie library and as a result we need a replacement Book Club Coordinator.)

Next meeting: October 19, 2010

**XI. Adjournment:** Denise motioned to adjourn/Charity seconded/meeting adjourned at 6:30 pm