

**Rosemary Garfoot Public Library Board Meeting
Tuesday July 20, 2010, 5:00 p.m.**

Present: Charity Hirsch, Sue Stumpf, Denise Baylis

Also present: Pam Bosben

- I. **Call to Order:** Sue called the meeting to order at 5:08 pm.
- II. **Changes/Additions to Agenda:** Add to Old Business: prior tornado and exterior door repairs
- III. **Public Comment:** none
- IV. **Approval of Minutes from the June 15, 2010 meeting (action item):**
Denise motioned/Sue seconded/motion carried
- V. **Treasurer's Report:** Pam presented bank statements showing cash management account balance of \$237,259.64, and \$13,819.48 in the checking account
- VI. **Approval of Bills (action item):** Charity motioned/Sue seconded/motion carried
- VII. **Old Business:**
 - a. **Tornado Damage:** Representative from Mad City Roofing walked over the roof. Inspection indicated no missing shingles, although some were loose and these were nailed back.
 - b. **HVAC monitoring system:** The new software has been installed and cooling is now up and running. Work is currently being done on heating. Cost estimated at about \$4000. Pam contacted our insurance company. There will be no problem with coverage however there is a \$2500 deductible. The new system (Honeywell product) is much more user friendly. After a year, the energy kiosk will be back on the website showing real time energy usage. Once the new system is up and running, Kevin Little will come and get kiosk software working.
 - c. **Exterior Doors:** Ambrosius responded from LaForce to inspect the doors. He determined that the doors and frames do not have to be replaced but he estimated \$1753, parts and labor, to replace the hinges with full surface geared continuous hinges. The expense to be covered with cash management funds.
 - d. **Summer Library Program:** The library has been very busy. Record circulation in June.
- VIII. **New Business**
 - a. **Simpson Street Free Press Article:** *Press* put out by 11 to 18 year olds based in south Madison. The *Press* published a nice article on our green

library and its energy-saving construction. Also commented on the friendly staff.

- b. Hiring:** Split last position into two positions, each eleven hours per week. This will offer increased flexibility to cover staffing shortages.

X. South Central Library System/Dane County Library Service Updates

- a. Administrative Council Update:** no meeting this month. Cluster 11 met and discussed issues that Pam will bring to Administrative Council next month.
- b. Koha Update:** Back to assessing functionality of the system and components of the new systems by directors and staff.
- c. Dane County Librarians Update:** Julie Chase, Dane County Library Director received word from Kathleen Falk's office, that directive is not to reduce library reimbursement in the 2011 budget.
- d. SCLS Director:** Martha Van Pelt has been hired as the new director and will start in September.

- XI. Adjournment:** Charity motioned /Sue seconded/motion passed and meeting was adjourned at 5:50 pm.

Next meeting: September 21, 2010