

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, July 16, 2019

Present: Jennifer FitzRandolph, Jane Varda, Mary Mirkes, Erica Wagoner,
Also present: Pam Bosben

1. **Call to Order:** FitzRandolph called the meeting to order at 5:16 pm.
2. **Public Comment:** None
3. **Approval of Minutes from June 18, 2019 meeting (action item):** Tabled until August 20 meeting.
4. **Treasurer's Report:** The cash management account reported at \$47,834.87. The public account reported at \$39,946.75. Revenues to the Village reported at \$101,387.14.
5. **Approval of Bills (action item):** Mirkes motioned to approve the bills and Wagoner seconded. Motion carried.
6. **Director's Report:**
 - The east entrance door needed repairs due to inability to secure the doors. After-hours groups were cancelled until repairs were made.
 - As part of her master's program, Heather Porter, a student in the University of Wisconsin Sustainable Management Master's Degree program, interviewed Kris and me about the history of our LEED certified library, sustainable practices and environmental programs.
 - Kris and I participated in a Harwood Institute webinar called, *Building Allies Across Community*.
 - Krista Thusius, Heather Phelps and Ann Moser, were guest storytime readers.
 - We received digitization training on uploading slides. It's a complicated process so will take time to master.
 - Summer library programs are being well-attended. Attendance at science-based programming is not as robust, but the attendees have been thrilled with the presenters and content. John Heasley presented a fascinating program about the Moon Landing and Kay Kriewald of the U.W. Space Place, presented a program on myths and legends of the constellations.
7. **Old Business: Roof Update:** Bosben met with village administrator, Bill Chang, to plan next-steps on the roof issues. Chang, Mike Fiore (Ridgetop Roofing), and the village insurance adjuster are scheduled to walk the roof and determine if there is hail damage and see if there are other issues that might be contributing to the on-going leaks.
8. **New Business: Library Accounts.** Bosben met with village administrator, Bill Chang, to discuss the auditor's input on accounts held exclusively by the Library Board. Chapter 43 of the State Statutes pertinent to library law was discussed and clarifications were made about monies gifted, donated to or fund-raised by the Library Board. Bosben also shared information about bonding the Library Board treasurer.
9. **SCLS/DCLS/WLA Updates:** The Dane County Librarians met and guest speaker, Ginger Baier, who serves as a trustee on the Sun Prairie Public Library Board, presented on OutReach, an LGBT Community Center with a mission "To promote equality and quality of life for LGBTQ people through community building and human services." Directors received hand-outs: *Transgender and Gender Non-Conforming Information Packet* and the *2015 Report of the U.S. Transgender Survey Executive Summary*.
Shawn Brommer and Mark Yochum, SCLS consultants, presented the new DPI guide entitled, *The Inclusive Services Assessment Guide for Wisconsin Public Libraries*.
10. **The next meeting is Tuesday, August 20 at 5:15pm.**

11. **Adjournment:** Wagoner moved and Mirkes seconded to adjourn meeting. Motion carried, and meeting adjourned at 6:05 p.m.