

**Rosemary Garfoot Public Library Board Meeting**  
**Minutes**  
**Tuesday, May 16, 2017**

**Present:** Jennifer Wankerl, Jennifer Fitz-Randolph, Carolyn Abbott, Mary Mirkes, Michael Pomykalski  
**Also present:** Pam Bosben

**Call to Order:** Wankerl called the meeting to order at 5:22 pm.

**Public Comment:** none

**Approval of Minutes from April 18, 2017 meeting:** Motion made by Abbott to approve April 18 Board minutes with corrections to the treasurer's report for both bank accounts. The April general account was \$13,137.87, and the cash management account was \$62,626.44. Wankerl seconded. Motion carried.

**Treasurer's Report:** The General account for May reported at \$13,110.43, and cash management account reported at \$62,618.45. Revenues to Village reported at \$2,278.74

**Approval of Bills** (action item): Abbott motioned to approve the bills and Fitz-Randolph seconded. Motion carried.

**Director's Report:**

- a. General Heating installed new boilers May 2-4. Installation took longer than expected, but the units seem to be working well.
- b. The Life Foundation met on April 19. A preview of the presentation to the Village Board regarding a new community center was provided.
- c. Great Lakes journalist, Dan Egan, gave a presentation at RGPL which was attended by over 40 people.
- d. Bosben attended the WAPL Conference which included many insightful sessions including the keynote address by author, Nickolas Butler.
- e. Mark Richardson has tendered his resignation, and Chenelle Lavigne will assume his hours through the summer.
- f. The Friends of the Library conducted a successful book sale making over \$2,000.
- g. The Friends of the Library purchased a third outdoor bistro set for the new patio in the front of the library.

**Old Business:** none

**New Business:**

- a. Library Board Meeting Hours: Discussion regarding the start time of the monthly RGPL Board meetings, to start earlier during summer. Pomykalski made a motion to change the start time of the RGPL Board meetings to 5:00 pm for the months of June, July and August 2017. Mirkes seconded. Motion carried.
- b. RGPL Board Officers for 2017-2018: Mirkes nominated Wankerl for President and Abbott for Secretary. Abbott nominated Fitz-Randolph for Vice-President and Mirkes for Treasurer. Pomykalski made a motion to approve the slate of officers as nominated. Mirkes seconded. Motion carried.

c. Library Director's Evaluation: The annual performance evaluation and review of goals and objectives of the RGPL Director, Bosben, will be conducted. Recommended that Mirkes and Wankerl conduct the evaluation. Abbott made the motion to approve Mirkes and Wankerl to conduct evaluation. Fitz-Randolph seconded. Motion carried.

**SCLS/DCLS:**

- a. Bosben will attend the SCLS Budget All Directors' meeting in Stevens Point. Focus will be the 2018 SCLS budget.

**Next meeting:** Tuesday, June 20, 2017 at 5:00 pm.

**Adjournment:** Fitz-Randolph moved and Abbott seconded to adjourn meeting. Motion carried and meeting adjourned at 5:49 pm.

Respectfully submitted by C. Abbott