

**Rosemary Garfoot Public Library
Board Meeting Minutes
August 9, 2016**

Present: Jennifer Wankerl, Sue Schuetz, Sara Reeves-Metz, Carolyn Abbott

Also present: Pam Bosben

1. Call to order: Wankerl called the meeting to order at 5:22pm

2. Public Comment: none

3. Approval of Min. from July 19, 2016 meeting (action item): Abbott motioned to approve the minutes Schuetz seconded. Motion carried.

4. Treasurer's Report: Bosben reported \$9,273.62 in checking. Cash management: not reported. Operating revenue for July: \$555.28.

5. Approval of Bills (action Item): Schuetz motioned to approve the bills and Reeves-Metz seconded. Motion carried.

6. Director's Report:

- a. Bosben reported the Michael Perry concert on Sept. 17th (made possible by the Beyond the Page Humanities Grant) has had a venue change to the CP American Legion Hall.
- b. Art Exhibit will resume this month, with Steve Dahlgren, pet photographer.
- c. Bosben and the other Department Heads from the village will participate in the final interview process of the new Village Administrator in the month of Sept.
- d. Details regarding the 1,000 Books Before Kindergarten Challenge are being finalized.
- e. Adult coloring program is being extended due to popularity.
- f. Harry Potter costume party being planned for the month of Oct (week before Halloween).
- g. Power Outage from storms the previous month caused several challenges, HVAC issues, fire alarm and other minor problems, all issues have been resolved.

Old Business:

None

New Business:

- a. 2017 Capital Budget : Bosben presented specifics regarding the replacement costs for a new boiler. Abbott moved to approve the 2017 capital request for replacement of the current boiler, Schuetz seconded, motion carried.
- b. Bosben presented an equipment policy. Schuetz moved to approve the presented policy, Wankerl seconded, motion carried.
- c. A donation to the Reach-a-Child non-profit organization of Middleton due to flood waters damaging thousands of children's books last month was discussed. The board approved a donation to help replenish the book supply. Schuetz moved to donate \$200 to the program from private funds, Reeves-Metz seconded. Motion carried.

South Central Library System/Dane County Library Service

Bosben noted that the SCLS director, Martha Van Pelt, met with Bosben and Loman as part of the SCLS annual visit. Much was discussed including the great things happening at the Cross Plains Library. Also discussed was the benefit of myriad consultant services provided by SCLS.

Next meeting is Sept. 20, 2016 at 5:15.

Adjournment: Reeves-Metz moved and Schuetz seconded/ meeting adjourned at 6:05 pm.

Respectfully Submitted, Sara Reeves-Metz, Secretary