

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, September 18, 2018

Present: Michael Pomykalski, Erica Wagoner, Carolyn Abbott, Jane Varda, Diane Kalscheur

Also present: Pam Bosben

1. **Call to Order:** Pomykalski called the meeting to order at 5:15 pm.
2. **Public Comment:** none
3. **Approval of Minutes from August 2018 meeting (action item):** Motion made by Kalscheur to approve August Board minutes. Varda seconded. Motion carried.
4. **Treasurer's Report:** The cash management account was reported at \$62,105.70. The General account reported at \$17,645.15. Revenues to the Village reported at \$271.44.
5. **Approval of Bills (action item):** Abbott motioned to approve the bills and Pomykalski seconded. Motion carried.
6. **Director's Report:**
 - a. Judith Ettenhofer has been hired as a Circulation Assistant.
 - b. Baer, the RGPL children's librarian, was part of a panel presenting on LGBTQ materials and programming in public libraries at the Southwest Library System.
 - c. Goth plumbing replaced a faulty toilet in the restroom.
 - d. Due to the aftermath of flooding, public facilities does not have the time to repair the window and/or roof leaks at the library. Recommendation from the Village Administrator is to seek three estimates from roofing companies. Bosben sent out three RFB's and only heard back from one company. Although this company responded, they declined providing an estimate citing too many other obligations at this time.
 - e. Pertzborn Plumbing completed sprinkler testing, and discovered repairs are needed.
 - f. The library system is recommending purging all patron records with charges that are more than ten years old.
 - g. The Friends of the Library had another successful book sale held in conjunction with Hill and Valley days.
 - h. Special guest, theater teaching artist, Johanna Gorman-Baer, presented a terrific program for toddlers called, "My Many Colored Days". The event drew wide attendance.
7. **Old Business:**
 - I. **2019 Budget Update:** Village budget not complete yet pending additional information. A workshop with Village Board Trustees and Department Heads will provide a forum for answering questions and exchanging relevant information regarding the budget.
 - II. **Halloween House:** A meeting took place September 19, 2018 for a community group to plan this year's village Halloween House to be held on the grounds of the RGPL. The bulk of the decorations have been generously donated.
8. **New Business:**

Library Board Trustees as Library Advocates: Bosben distributed an article from the publication *Trustee Essential* entitled "Library Advocacy". The concise article gave several suggestions on establishing library priorities and ways trustees can act as advocates of their library's priorities.
9. **SCLS/DCLS/WPLA Updates:**

- I. The SCLS is working with an organization to provide better resources for people looking for jobs (e.g. job search skills, resume writing, interviewing, etc.) including specialized services for the disabled.
 - II. A movie regarding public libraries, "Public", directed by and starring Emelio Estevez is due to be released in 2018 once a distributor is identified. Local showings of the movie will be planned.
 - III. Journey, a mental health organization, is being considered to provide mental health training for library workers who will then be more well equipped to serve the public and manage the occasional unique circumstances that arise.
 - IV. At the latest DCL meeting, an article from *The Guardian* regarding skim reading and its long-term effects on society was shared. Bosben forwarded copies to RGPL trustees.
10. **The next meeting is Tuesday, October 16 at 5:15pm.**
 11. **Adjournment:** Kalscheur moved and Wagoner seconded to adjourn meeting. Motion carried, and meeting adjourned at 6:07 pm.

Respectfully submitted by C. Abbott