

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, September 17, 2019

Present: Jane Varda, Carolyn Abbott, Erica Wagoner, Jennifer Fitzgerald, Bill Brosisius

Also present: Pam Bosben

1. **Call to Order:** Fitzgerald called the meeting to order at 5:18 pm.
2. **Public Comment:** None
3. **Approval of Minutes from August 2019 meeting (action item):** Motion made by Varda to approve August Board minutes. Abbott seconded. Motion carried.
4. **Treasurer's Report:** The cash management account reported at \$47,984.57. The General account reported at \$38,213.43. Revenues to the Village reported at \$234.10.
5. **Approval of Bills (action item):** Abbott motioned to approve the bills and Wagoner seconded. Motion carried.
6. **Director's Report:**
 - a. The outside light timer was recently replaced.
 - b. The South Central Library System annual visit occurred on August 21. Heidi Oliverson, Circulation Services Consultant, represented the System this year. The visit included a conversation about the library's noted accomplishments over the past year, issues the library is facing, and how the System can assist the library.
 - c. RGPL received a number of donations in memory of Margie Hartman, a long-time library supporter and patron. Margie, and, husband George, were very involved with the library during the early years and continued their support for decades. It is an honor to be the recipient of these memorials.
 - d. The new wireless access points have been installed.
 - e. Bosben and Loman attended Tech. Days held at the Monona library. Presenter, Christopher Willey from U.W. Milwaukee, spoke about extending the third place (libraries) in terms of technology. Afternoon sessions included digital archiving, helping patrons cut the cable cord, the future of Public Library System technology, and demonstration of the Cricut Maker.
 - f. Practicum student, Heather Phelps, has been assisting children's librarian, Baer, in assessing and weeding the children's series collections.
 - g. Amy Kurka has been hired as a new library assistant.
7. **Old Business: None**
8. **New Business:**
 - a. **2020 Operating Budget (action item):**

Bosben presented the 2020 operating budget. Abbott motioned for the approval of the 2020 operating budget for submittal to the Village. Fitzgerald seconded. Motion carried.
 - b. **Capital Budget Roof Request. Questions from Village President. (possible action item).**

Bosben reported the capital request for shelving will be postponed to the 2021 budget in order to prioritize the more urgent roof repair project planned for 2020.
9. **SCLS/DCLS/WPLA Updates:** None
10. **The next meeting is Tuesday, October 15 at 5:15pm.**
11. **Adjournment:** Abbott moved and Varda seconded to adjourn meeting. Motion carried, and meeting adjourned at 6:35 pm.

Respectfully submitted by C. Abbott