

**Rosemary Garfoot Public Library Board Meeting**  
**Minutes**  
**Tuesday, August 20, 2019**

**Present:** Jane Varda, Carolyn Abbott, Erica Wagoner

Also present: Pam Bosben

1. **Call to Order:** Wagoner called the meeting to order at 5:15 pm.
2. **Public Comment:** None
3. **Approval of Minutes from July 2019 meeting (action item):** Motion made by Varda to approve July Board minutes. Wagoner seconded. Motion carried.
4. **Treasurer's Report:** The cash management account reported at \$47,902.51. The General account reported at \$38,916.79. Revenues to the Village reported at \$457.96.
5. **Approval of Bills (action item):** Wagoner motioned to approve the bills and Abbott seconded. Motion carried.
6. **Director's Report:**
  - a. Summer Library Program is complete and it was a busy and fun summer all around. Kids enjoyed a terrific visit by the Vilas Zoo and there was a delightful turnout for the outdoor theater production by Traveling Lantern Theatre. The final hoorah was a pool party complete with Blue Moon and Spiderman ice cream.
  - b. The Summer Library Program kids presented a check for \$600 to the Madison Reading Project. This was their selected charitable organization for 2019. Thanks to a few local businesses, the donation was a great sum to present to this worthy organization.
  - c. The SCLS All Directors Meeting concerning the SCLS budget was August 18. All components of the budget passed. Our library will experience an increase of only \$9 in technology fees.
  - d. Artist, Michael Albert, from New York, presented an excellent program on creating collage art. He was impressed by our facility and our methods of marketing his program.
  - e. Ridgetop Roofing made further repairs on the roof. There have been a few heavy rain events and no water has leaked in since the last repairs.
  - f. Hill Electric installed special cabling for new wireless access points to be installed soon by SCLS. The wireless upgrade and additional access points will provide patrons with stronger signals and faster connections.
  - g. Stacy Starr has given notice and her last day will be August 23.
  - h. Sandra Peterson will be promoted to circulation manager beginning August 26.
  - i. The library is advertising for a new 12 hour per week library assistant.
  - j. The family of long-time patron and supporter, Margie Hartman, has designated the library as one of the recipients of memorials honoring Margie.
7. **Old Business: None**
8. **New Business:**
  - a. **2020 Capital Budget (action item):**
    1. **RGPL is in need of roof repairs.** Wagoner motioned for the approval of a capital budget request for the 2020 budget totaling \$75K to repair the RGPL roof. Abbott seconded. Motion carried.
    2. **RGPL had previously planned for new steel shelving.** With the impending need for roof repairs, RGPL board discussed postponing the steel shelving investment originally scheduled for 2020. Abbott motioned to move the steel shelving capital request to 2021. Wagoner seconded. Motion carried.

9. **SCLS/DCLS/WPLA Updates:** None
10. **The next meeting is Tuesday, September 17 at 5:15pm.**
11. **Adjournment:** Wagoner moved and Varda seconded to adjourn meeting. Motion carried, and meeting adjourned at 5:50 pm.

Respectfully submitted by C. Abbott