

Rosemary Garfoot Public Library Board Meeting

Minutes

Tuesday, June 19, 2018

Present: Michael Pomykalski, Jennifer Fitz-Randolph, Carolyn Abbott

Also present: Pam Bosben

1. **Call to Order:** Fitz-Randolph called the meeting to order at 5:17 pm.
2. **Public Comment:** none
3. **Approval of Minutes from May 2018 meeting (action item):** Motion made by Pomykalski to approve May Board minutes. Abbott seconded. Motion carried.
4. **Treasurer's Report:** The cash management account was reported at \$61,939.85. The General account reported at \$22,038.11. Revenues to the Village reported at \$108,020.70.
5. **Approval of Bills (action item):** Pomykalski motioned to approve the bills and Abbott seconded. Motion carried.
6. **Director's Report:**
 - a. The Summer Library Program had a spectacular start with over 170 people showing up for the festivities. While registration was the main focus of the day, various activities made for a fun afternoon. Students from Glacier Creek Middle School performed throughout the event while everyone enjoyed making and eating ice cream sundaes. On-hand was Patrick from Heid Music who brought an instrument petting zoo so kids could try-out various instruments. A maker-space table was set-up so kids could make a harmonica, a popular activity during the week as well.
 - b. The Summer Library Program also included a special program by musician Elmore Lawson. Kids from 0 – 90+ were part of a drumming circle that was exhilarating and enthralling. The group gathered around the ellipse on the front library sidewalk and formed a circle of drums. Lawson led the group through drumming practices, songs and Native American chants. It was a terrific program.
 - c. Throughout the first two weeks of summer, RGPL staff set-up an Art on the Sidewalk activity where folks were encouraged to draw or write something beautiful.
 - d. First graders from Park Elementary and St. Francis visited the library before the last day of school. They were treated to stories and then checked-out books to start their summer of reading.
 - e. Bosben and Loman participated in an on-line webinar about substance abuse. The course covered what to look for when people are under the influence and how to deal with anyone who appears to be in danger while under the influence.
 - f. Baer held an intergenerational story time at Milestone in May to honor National Older American's Month.
 - g. Bosben borrowed door counters from the SCLS technology collection to more accurately assess numbers of people entering the library during a sample summer week. Bosben will obtain pricing to see if this is something RGPL might want to permanently install at the library entrances.
 - h. The Village is embarking on the creation of a comprehensive plan. Department Heads were part of a focus group conducted by staff members from Vandewalle.
 - i. The front door lock has been malfunctioning. A representative from LaForce stopped by and managed to make it function without repairs.
7. **Old Business:** none
8. **New Business:**
 - a. **Maker Space:** Bosben reported on some ideas for a mobile maker space, along with preliminary ideas for supplies, plans and budget. The Board will discuss more at a future meeting.
9. **SCLS/DCLS/WPLA Updates:** none
10. **The next meeting is Tuesday, July 17, 2018 at 5:15 pm.**

11. **Adjournment:** Pomykalski moved and Abbott seconded to adjourn meeting. Motion carried, and meeting adjourned at 6:08 pm.

Respectfully submitted by C. Abbott