

**Rosemary Garfoot Public Library Board Meeting**  
**Minutes**  
**Tuesday, May 21, 2019**

**Present:** Carolyn Abbott, Jane Varda, Erica Wagoner, Jennifer FitzRandolph, Mary Mirkes, Jeanne Statz  
Also present: Pam Bosben

1. **Call to Order:** FitzRandolph called the meeting to order at 5:18 pm.
2. **Public Comment:** None
3. **Approval of Minutes from April 2019 meeting (action item):** Motion made by Mirkes to approve April Board minutes. Wagoner seconded. Motion carried.
4. **Treasurer's Report:** The cash management account reported at \$62,696.80. The General account reported at \$18,573.81. Revenues to the Village reported at \$250.18.
5. **Approval of Bills (action item):** Statz motioned to approve the bills and Wagoner seconded. Motion carried.
6. **Director's Report:**
  - a) The library's new website is now live. The site is fresh and easy to navigate.
  - b) Ridgetop Roofing returned to check on the area with a remaining leak. Extra caulking was applied.
  - c) The insurance adjuster came out to check the roof for hail damage. He told the interim village administrator there is no hail damage. He did not contact Bosben prior to or after the assessment.
  - d) A leak formed in the ceiling in the secondary library entrance. Fortunately it was caused by a component of the HVAC system. The leak was addressed and a new actuator had to be installed.
  - e) Stacy Starr has successfully completed her probationary year.
  - f) The film event, *Decoding the Driftless* had a terrific response. Over 130 people attended the program.
  - g) Anne Moser of the U.W. Water Library, presented a hands-on program for children on Earth Day. The program was, *All the Water in the World*.
  - h) The Monarch butterfly program and gardening program were fascinating and well-received.
  - i) The Friends of the Library had a successful book sale and art auction.
7. **Old Business:**
  - a. **Fine Free Update:** A discussion of the implications of moving to a fine free status for RGPL was held. Madison has transitioned to "fine free" as have other surrounding libraries.
8. **New Business:**
  - a. **Cash Management Account (action item):** Mirkes presented a few options given by the State Bank of Cross Plains to increase the interest earned for funds held in the cash management account. Statz made a motion to withdraw \$15K from the cash management account and move it into a Certificate of Deposit (CD) at the same bank. Varda seconded. Motion carried.
9. **SCLS/DCLS/WPLA Updates:**

**SCLS:**

  - a) Bosben attended the All Directors meeting in May.
  - b) Digitization of Historical Society records continues to advance at a number of libraries thanks to the grants made by SCLS.
10. **The next meeting is Tuesday, June 18 at 5:15pm.**
11. **Adjournment:** Varda moved and Wagoner seconded to adjourn meeting. Motion carried, and meeting adjourned at 6:20 pm.