

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, April 16, 2019

Present: Carolyn Abbott, Jane Varda, Diane Kalscheur, Erica Wagoner

Also present: Pam Bosben

1. **Call to Order:** Kalscheur called the meeting to order at 5:22 pm.
2. **Public Comment:** None
3. **Approval of Minutes from March 2019 meeting (action item):** Motion made by Abbott to approve March Board minutes with edits. Varda seconded. Motion carried.
4. **Treasurer's Report:** The cash management account summary for April has not been received. The General account reported at \$18,890.02. Revenues to the Village reported at \$243.35.
5. **Approval of Bills (action item):** Abbott motioned to approve the bills and Wagoner seconded. Motion carried.
6. **Director's Report:**
 - a. Volunteer gardeners met to discuss concerns over the impact of the Halloween statuary in the gardens they tend. The decision was made to designate those gardens as demonstration gardens. The Halloween group will cordon off the gardens and statuary will only be allowed in the rock pond of one garden.
 - b. Staff have noticed the return of occasional gas odor near the boiler room. The library was evacuated and MG&E came to check on the issue. The technician found no concerns. Bosben had 1901 out to check on the issue and they also found nothing. 1901 technician instructed staff to note when they detect gas, the time, date, outside temperature and wind direction. It's possibly caused by the return of "shoulder season" when the system calls for heating and cooling.
 - c. Bosben and Loman met with the Friends of the Library president to talk about updating the Friends' by-laws. They will begin the process at their April meeting.
 - d. National Library Week was celebrated with treats for patrons and postings on Facebook with facts about public libraries in the United States.
 - e. The Thursday Morning Movie had its best attendance ever. The group screened the Academy Award winning film *Green Book*.
 - f. The Friends of the Library's silent art auction is now in-progress. This is a successful fund raiser for the Friends.
 - g. The first round of digitized historical oral histories will be turned in by May 1. The material will eventually be available on the Recollect Wisconsin website.
 - h. We anticipate completion of the new library website by May 1.
 - i. Active Shooter Training is scheduled with the Dane County Sheriff's Department on November 6.
7. **Old Business:** None
8. **New Business:**
 - a. **Election of Library Board Officers (action item):** A motion was made by Wagoner to approve the current slate of officers for calendar year 2019-2020. Varda seconded. Motion carried.

- b. Updated Mission Statement (action item):** Bosben shared an updated mission statement. Wagoner made a motion to approve the updated mission statement with a single edit. Varda seconded. Motion carried.
 - c. Madison Community Foundation Endowment Disbursement (action item):** Abbott made a motion to approve the distribution of the \$4,587 MCF disbursement. Wagoner seconded. Motion carried.
 - d. Fine Free Discussion:** A number of Dane County libraries have converted to a fine free status. RGPL board members had a discussion of the pros and cons, then tabled the discussion for a future meeting.
9. **SCLS/DCLS Updates:**
- a. SCLS –
 - b. DCLS –
10. **The next meeting is Tuesday, May 21 at 5:15pm.**
11. **Adjournment:** Abbott moved and Wagoner seconded to adjourn meeting. Motion carried, and meeting adjourned at 6:32 pm.

Respectfully submitted by C. Abbott