

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, December 13, 2016

Present: Sue Schuetz, Jennifer Wankerl, Mary Mirkes, Jennifer FitzRandolph, Carolyn Abbott

Also present: Pam Bosben

1. **Call to Order:** Schuetz called the meeting to order at 5:19pm.
2. **Public Comment:** none
3. **Approval of Minutes from September 20, 2016 meeting:** Abbott moved to approve and Schuetz seconded. Motion carried.
Approval of Minutes from November 15, 2016 meeting: FitzRandolph moved to approve and Schuetz seconded. Motion carried.
4. **Treasurer's Report:** General account reported at \$9,053.53, cash management account reported at \$62,602.35, operating revenues from November reported at \$227.08
5. **Approval of Bills: (action item):** Schuetz motioned to approve the bills and FitzRandolph seconded. Motion carried.
6. **Director's Report:**
 - a. In early 2017, Library Director, Bosben, and Assistant Director, Loman, plan to start implementing new display ideas gleaned from their participation in a webinar called "Rethinking Adult Programming and Displays".
 - b. The Children's Librarian, Baer, facilitated holiday creativity with a temporary station for a U-Make It Ornament, complete with all supplies available at the station. Patrons can stop by and create the sample ornament on display.
 - c. A \$900 Music & Memory grant funded through the DOA has arrived. The funds will be used to purchase iPods and music download subscriptions to help patrons boost memory. Bosben and Loman will participate in the upcoming mandatory training sessions.
 - d. Bosben is awaiting one more estimate for boiler repairs.
 - e. Mark Richardson has joined the library staff as the newest library assistant.
 - f. Bosben will be doing further research on the Booksite Subscription idea, and will be checking with SCLS staff for potential linkage options.
7. **Old Business: 2017 Budget Update** – The 2017 library budget revisions presented to the Village by Bosben were approved as originally requested. Capital for the library boiler repair was approved in the amount of \$31K.
8. **New Business:**
 - a. **Dane County Agreement for the Extension of Library Services:** Library Board signed the Agreement for the Extension of Library Services.
9. **SCLS/DCLS Updates:**
 - a. The Dane County library directors' March 2017 meeting, will be hosted by RGPL.
 - b. One of the 2017 Dane County Beyond the Page endowment options is the "From Page to Stage with Forward Theater Company" idea. This program will bring an actor from Forward Theater to the library to facilitate a discussion of one of their scripts.
10. **Next meeting is Tuesday, January 17, 2017 at 5:15pm.**
11. **Adjournment:** Abbott moved and Schuetz seconded to adjourn meeting. Motion carried and meeting adjourned at 5:55pm.

Respectfully submitted by C. Abbott