

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, January 17, 2017

Present: Jennifer Wankerl, Jennifer FitzRandolph, Carolyn Abbott, Steve Schunk

Also present: Pam Bosben

1. **Call to Order:** Wankerl called the meeting to order at 5:20pm.
2. **Public Comment:** none
3. **Approval of Minutes from December 13, 2016 meeting:** FitzRandolph moved to approve and Abbott seconded. Motion carried.
4. **Treasurer's Report:** General account reported at \$9,213.53, cash management account reported at \$62,623.10, operating revenues from December reported at \$237.39. Endowment on November 30, 2017 at \$105, 022.82.
5. **Approval of Bills (action item):** Abbott motioned to approve the bills and FitzRandolph seconded. Motion carried.
6. **Director's Report:**
 - a. Bosben, and her team are planning a number of interesting programs for 2017. A few programs that are finalized include a new documentary film series called "Films That Inform", some great guest speakers, as well as a new twist on Book Club in February. Mike McCabe, formerly of the Democracy Campaign, will present a program on February 23rd about the history of the electoral college and the two-party system.
 - b. A lot of hard work on the art auction by the *Friends of the Library* group resulted in raising over \$3,000. Loman, met with the Friends Board to discuss possible uses of the funds.
 - c. Bosben and Loman attended a workshop on how to market the "Beyond the Page" Humanities grant programs. Many useful ideas were gathered and some are already being put into practice.
 - d. Bosben attended a meeting for the Libraries Transform initiative. The roll-out of the program in April will include marketing human-interest stories of library users and staff, modelling the candid format of the successful "*Humans of New York*" project.
 - e. Baer is putting together another enticing line-up of performers for the children's 2017 summer library program. The plan is to finalize the line-up by the end of February so the information can be included in the Village Summer Activities booklet.
 - f. Bosben and Loman recently completed a 3-part webinar series fulfilling the mandatory training sessions for the Music & Memory program. The \$900 grant was used for webinar training and remaining funds will be used to purchase iPods and music download subscriptions.
7. **Old Business: Boiler Repair** – Three estimates for the repair of the library boiler were received. The final review and selection of the vendor will be completed by the Village Board.
8. **New Business:**
 - a. **Approval of revised Dress Code Policy (action item):** Bosben presented a revised draft of the current Dress Code Policy for library personnel. Recommended changes were noted. Schunk motioned to approve with changes and FitzRandolph seconded. Motion carried.
9. **SCLS/DCLS Updates:** DCLS update: The *Libraries Transform* initiative was presented at the Dane County Director's Meeting and was received with much enthusiasm. Speakers from the Dane County Aging & Disability Resource Center and VSA presented possible partnership ideas at the meeting.
10. **Next meeting is Tuesday, February 21, 2017 at 5:15pm.**
11. **Adjournment:** Abbott moved and FitzRandolph seconded to adjourn meeting. Motion carried and meeting adjourned at 6:10pm.

Respectfully submitted by C. Abbott