

**Rosemary Garfoot Public Library Board Meeting**  
**Minutes**  
**Tuesday, January 15, 2019**

**Present:** Michael Pomykalski, Erica Wagoner, Jennifer FitzRandolph, Carolyn Abbott, Jane Varda, Diane Kalscheur

Also present: Pam Bosben

1. **Call to Order:** FitzRandolph called the meeting to order at 5:17 pm.
2. **Public Comment:** None
3. **Approval of Minutes from December 2018 meeting (action item):** Motion made by Pomykalski to approve December Board minutes. Kalscheur seconded. Motion carried.
4. **Treasurer's Report:** The cash management account was reported at \$62,432.78. The General account reported at \$18,027.57. Revenues to the Village reported at \$360.63.
5. **Approval of Bills (action item):** Pomykalski motioned to approve the bills and Abbott seconded. Motion carried.
6. **Director's Report:**
  - a) A huge thank you to the Library Board for their generosity to the library staff during the holiday season.
  - b) Departments held a good-bye luncheon for the departing Village Administrator.
  - c) The fire alarm panel needs to be replaced. The interim Village Administrator has been informed.
  - d) Ridgetop Roofing repaired issues with the gutters and leaking. Heavy rain in late December showed all leaking had not ceased. Further inspection shows there is an issue with vents that will be addressed. Also appears that there may be hail damage. Recommendation is for the Village to have an insurance adjustor out in spring.
  - e) Goth Plumbing came to repair a faulty drinking fountain.
  - f) Great turnout for the opening 2019 Thursday Morning Movie.
  - g) Job opening for a part-time library assistant. Ad will run until 1/31/19.
  - h) Waiting for door repairs on the east entrance. The company handling the library doors has been significantly backlogged.
7. **Old Business:** None
8. **New Business: DCLS Agreement for Extension of Library Service**
  - I. Kalscheur motioned to approve the DCLS Agreement for Extension of Library Service and Pomykalski seconded. Motion carried.
9. **SCLS/DCLS/WPLA Updates:**
  - I. **DCLS:** Bosben attended the DCLS Directors meeting. Several topics discussed included:
    - a) Speakers Bureau at Oakwood Village – Many experienced individuals are available to speak on a myriad of topics.
    - b) Humanities Projects – Collaborative grant projects for humanities initiatives are forthcoming.
    - c) Friends Groups – Opportunity identified to increase visibility of member libraries' Friends Groups; making the groups more open to the public and finding ways to capitalize on the cross-section of ideas.
    - d) Bookmobile – Identifying ways to serve the broader community by using smaller bookmobiles scheduled for underserved neighborhoods.

10. **The next meeting is Tuesday, February 19 at 5:15pm.**

11. **Adjournment:** Kalscheur moved and Abbott seconded to adjourn meeting. Motion carried, and meeting adjourned at 5:54 pm.

Respectfully submitted by C. Abbott