

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, August 18, 2020

Present: Diane Kalscheur, Jane Varda, Carolyn Abbott, Bill Brosius, Erica Wagoner

Also present: Pam Bosben

Meeting held via Zoom due to COVID-19 safe distance guidelines.

1. **Call to Order:** Kalscheur called the meeting to order at 5:15pm.
2. **Public Comment:** None
3. **Approval of Minutes from July 2020 meeting (action item):**
 - a. Motion made by Wagoner to approve July 2020 Board minutes. Varda seconded. Motion carried.
4. **Treasurer's Report:** The cash management account reported at \$47, 639.98. The General account reported at \$42960.45. Revenues to village reported at \$42.
5. **Approval of Bills (action item):** Brosius motioned to approve the bills and Wagoner seconded. Motion carried.
6. **Director's Report:**
 - a. Summer Library Program has officially ended and all grand prize winners have been notified or have received their prizes.
 - b. Throughout the month of August, the Library is hosting Bedtime Stories with Staff. Each Tuesday night, a different staff member will be highlighted as they read a bedtime story. This is a great way for patrons to see staff members in a different light. In September, bedtime stories will be read by Library Board trustees.
 - c. In a new twist on Read to a Dog, and with the need to adapt during the pandemic, the Library will begin a program entitled, Write to a Dog. Kids will sign-up to receive a puppy kit with writing and drawing supplies and envelopes. Our terrific Read to a Dog presenter, Jenny, will write to the kids and they will write back. Letters will be read by Jenny, accompanied by her pooches, on Facebook.
 - d. RGPL has begun a series of remote makerspace STEAM takeaway projects. This month, the library kicked-off the series with an homage to the Perseids Meteor Shower. Kids received a Starstruck Takeaway Bag filled with educational projects and goodies. The September takeaway project will be nature-oriented and called Library Nature Squad.
 - e. The election went well and was a good rehearsal for the November election which will likely have a larger turn-out. Due to the election commission recommending that municipalities not enforce the mask mandate during the election, the library was closed for service. Bosben cordoned off all the collections and monitored the library throughout the day and evening. EMT director, Erica, came the next morning to sanitize all high-traffic areas.
 - f. Bosben and Loman participated in a webinar, *COVID: How to Deal with Problem Behaviors Related to COVID-19*. It was affirming to know RGPL had most recommendations already in-place. Also helpful was information on how to gently talk with people who aren't appropriately following recommendations.

