

**Rosemary Garfoot Public Library Board Meeting**  
**Minutes**  
**Tuesday, May 18, 2021**

**Present:** Michael Pomykalski, Jane Varda, Carolyn Abbott, Mary Mirkes, Erica Wagoner, Diane Kalscheur, Jen FitzRandolph

Also present: Pam Bosben

1. **Call to Order:** FitzRandolph called the meeting to order at 5:26 pm.
2. **Public Comment:** None
3. **Approval of Minutes from April 2021 meeting (action item):**  
Motion made by Abbott to approve April 2021 Board minutes. Varda seconded. Motion carried.
4. **Treasurer's Report:** The cash management reported \$47, 662.68. The General account reported at \$46,545.13. Revenues to the Village reported at \$38.00.
5. **Approval of Bills (action item):** Pomykalski motioned to approve the bills and Wagoner seconded. Motion carried.
6. **Reports:**  
**Director's Report:**
  - a. Bosben and Loman attended a webinar by Ryan Dowd called "When to Call the Police". It was an insightful program.
  - b. Loman held a program about the history of Wisconsin cocktails. The author of the book, *Wisconsin Cocktails*, Jeanette Hurt, spoke about the history and prepared cocktails during the talk. Patrons received a kit and recipes prior to the program.
  - c. The current Takeaway Kit is mini wind chimes for kids to create. The kits have been very popular.
  - d. The Bridges Library System put together a super deal on Zoom licensing for libraries. We joined and now have our own license. This is an expanded version that allows for breakout rooms and webinars. We will continue to use the village's license if we have overlapping programs.
  - e. We are adding a few new outdoor games to our Cool Stuff collection. Available soon will be: badminton, volleyball, corn hole, and spike ball.
  - f. There has been a delay in the start of the roofing project. There are some warranty details that are being hammered-out.**President's Report:**
  - a. None**Village Update:**
  - b. Reported new well and signage for parks.
7. **Old Business:**
  - a. **Phase 3 Re-opening:** Plans are underway for a safe re-opening of the library by mid-June. Total number of patrons will be limited to 15 at any one time although no appointment will be necessary. Visits per patron can last one hour per visit with a two non-consecutive visit limit per day. Separate doorways will be used for entry and exit.
  - b. **Telephone System:** The RGPL old phone system is out-of-date and performing unreliably. It is difficult to find a service technician who can fix the obsolete system. Bosben has been researching the options for replacement: cloud-based and premise-based. RGPL has received two quotes and a third may be forthcoming. Discussion took place regarding the advantages and disadvantages of the different options. More research and discussion will take place in the coming months.
8. **New Business: None**
9. **SCLS/DCLS/WPLA Updates:**

- a. **SCLS:** Bosben will attend the All-Director's meeting.
- 10. **The next meeting is Tuesday, June 15, 2021 at 5:15pm.**
- 11. **Adjournment:** Abbott moved and Mirkes seconded to adjourn meeting. Motion carried and meeting adjourned at 5:55 pm.

Respectfully submitted by C. Abbott