

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, March 15, 2022

Present: Michael Pomykalski, Carolyn Abbott, Erica Wagoner, Jane Varda, Diane Kalscheur

Also present: Pam Bosben

1. **Call to Order:** Varda called the meeting to order at 5:15 pm.
2. **Public Comment:** None
3. **Approval of Minutes from February 2022 meeting (action item):**
Abbott motioned to approve the February 2022 minutes and Pomykalski seconded. Motion carried.
4. **Treasurer's Report:** The cash management reported at \$47,684.03. The General account reported at \$40,676.12. Revenues to the Village reported at \$8,863.33, including an \$8,700 cross-border reimbursement check.
5. **Approval of Bills (action item):** Pomykalski motioned to approve the bills and Kalscheur seconded. Motion carried.
6. **Reports:**
 - Director's Report:**
 - a. The library website program, Drupal, is undergoing changes. Bosben attended a webinar addressing some of the changes. The website will look the same but some of the behind-the-scenes processes will be different.
 - b. Pertzborn Fire Protection conducted quarterly maintenance. Everything is in good order. The library needs a five-year internal inspection that includes replacement or calibration of gauges and internal inspection of valves and pipes. A new antifreeze has been approved for all sprinkler systems in the state. Deadline to change is September 2022. Pertzborn to send cost information.
 - c. The Friends of the Library will hold their spring book sale for the first time since the pandemic began. It will be in conjunction with Trout Days.
 - d. A gentleman stopped by RGPL last week and gifted money to the library. He supports libraries and noted that RGPL was open during the pandemic, so we received a wonderful donation from him.
 - e. The library movie bundles program was a hit and is winding down this week with only a few kits left.
 - f. This month's Takeaway kit is a spring harbinger, rainbow pinwheels. Popular and very colorful.
 - g. Carolyn Abbott and Diane Kalscheur will be stepping down from the Library Board after the April meeting. There is a Town of Cross Plains resident who is interested in the township position and should be appointed at the end of April when the Village Board approves committee and Library Board appointments.
 - President's Report:**
 - a. None
 - Village Update:**
 - b. None
7. **Old Business:**
 - Roof and Repairs Update:**
 - a. Scheduling for the remaining repairs is underway. The targeted completion date is before election day, April 5.
8. **New Business:**
 - Madison Community Foundation Endowment Disbursement (action item):**
 - a. Pomykalski motioned to approve the annual disbursement from the Community Foundation and Kalscheur seconded. Motion carried. The total disbursement is \$5,260.71 with \$2,000 as revenue to the village.

9. SCLS/DCLS/WPLA Updates:

a. All county libraries have returned to in-house programming; though, with limited numbers of participants as children under 5 years old may be more vulnerable to Covid infection. RGPL's return to in-house programming has been delayed due to the repairs needed from the roof leak.

10. The next meeting is Tuesday, April 19, 2022 at 5:15pm.

11. Adjournment: Pomykalski moved and Kalscheur seconded to adjourn meeting. Motion carried and meeting adjourned at 5:46 pm.

Respectfully submitted by C. Abbott