

**Rosemary Garfoot Public Library Board Meeting**  
**Minutes**  
**Tuesday, February 16, 2021**

**Present:** Erica Wagoner, Jane Varda, Carolyn Abbott, Mary Mirkes, Bill Brosius, Diane Kalscheur  
Also present: Pam Bosben

1. **Call to Order:** Varda called the meeting to order at 5:16 pm.
2. **Public Comment:** None
3. **Approval of Minutes from January 2021 meeting (action item):**
  - a. Motion made by Abbott to approve January 2021 Board minutes. Wagoner seconded. Motion carried.
4. **Treasurer's Report:** The cash management account reported \$47,656.38. The General account reported at \$42,005.98. Revenues to the Village reported at \$1,082.05 which includes two cross-border reimbursements.
5. **Approval of Bills (action item):** Kalscheur motioned to approve the bills and Mirkes seconded. Motion carried.
6. **Reports:**

**Director's Report:**

  - a. Final touches are being put on Summer Library Program. There is a possibility of having a culminating outdoor activity in one of the community parks in August. This would be contingent upon the ability to keep kids and families socially distanced and wearing masks.
  - b. Assistant Director, Loman, has been working on S.T.E.A.M. Takeaway projects. The Valentine project provided kits for all ages and a new project celebrating National Bird Feeding month has just been advertised. This family project provides materials for making pine cone bird feeders. Each kit will also contain a Wisconsin bird identification sheet provided by the Audubon Society. Participants are encouraged to submit a list of how many birds they identified so they can have their names put in a drawing to win a bird feeder.
  - c. Bosben and Loman have been immersed in Dane County libraries Ripple Project training this month. Workshops included: Reflective Leadership, Racism 101, and Foundations of Internalized Racism. Another workshop will be held later this month.
  - d. The employee who resigned last month, has been re-hired.
  - e. Legos Club - the virtual model, has begun. The kids are loving this new way of doing Lego Club.
  - f. Due to anticipated low voter turnout, the library remained open during the February 16 primary.
  - g. The winter Storywalk<sup>®</sup> has been installed in Zander's Park. Thanks to Parks and Recreation for modifying and installing the boards.

**President's Report:**

  - a. None

**Village Update:**

  - a. The Village Board approved the roof work for the library in spring 2021.
  - b. RGPL will host the candidate debate again.
7. **Old Business:** None
8. **New Business:**
  - a. **2020 Annual Report (action item):** Bosben presented the comprehensive annual report. Wagoner motioned to approve the 2020 Annual Report. Abbott seconded. Motion carried.

- b. Used Shelving (action item):** Bosben identified an opportunity to procure used shelving from the Belleville Public Library which is selling shelving that will not be used in their newly constructed library. Eight shelving units that are an exact match and fit to the existing shelving at RGPL are available at a significant cost savings versus buying new. Mirkes motioned to approve the spending of \$1200 for the purchase of the eight shelving units. Abbott seconded. Motion carried.

9. **SCLS/DCLS/WPLA Updates:**

RGPL will receive a \$500 grant from the Ripple Project to use for joint community programming.

10. **The next meeting is Tuesday, March 16, 2021 at 5:15pm.**

11. **Adjournment:** Kalscheur moved and Wagoner seconded to adjourn meeting. Motion carried, and meeting adjourned at 6:15 pm.

Respectfully submitted by C. Abbott