

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, February 15, 2022

Present: Michael Pomykalski, Carolyn Abbott, Erica Wagoner, Mary Mirkes, Jane Varda

Also present: Pam Bosben

1. **Call to Order:** Varda called the meeting to order at 5:18 pm.
2. **Public Comment:** None
3. **Approval of Minutes from January 2022 meeting (action item):**
Pomykalski motioned to approve the January 2022 minutes and Mirkes seconded. Motion carried.
4. **Treasurer's Report:** The cash management reported \$47,681.86. The General account reported at \$39,701.12. Revenues to the Village reported at \$525.66.
5. **Approval of Bills (action item):** Pomykalski motioned to approve the bills and Wagoner seconded. Motion carried.
6. **Reports:**
Director's Report:
 - a. Wild Wisconsin Winter, on-line conference, was held on January 26 & 27. Bosben and Loman participated in some of the offerings of this favorite annual conference.
 - b. Department heads along with the village president, conducted interviews with four candidates vying for the village administrator position. The group passed all four candidates on to the village board for consideration. The village board will interview the candidates later this month.
 - c. Kevin Murphy, a reporter for the Times-Tribune, inquired about the progress of the roof and restoration. He also had questions about insurance coverage. Bosben referred him to the interim village administrator for information pertinent to insurance and contractors. Bosben updated him on the status of the roof and inside restoration.
 - d. RGPL had some fun takeaway kits this month. A valentine project for young people and, in celebration of the Lunar New Year, a Chinese paper lantern project for teens.
 - e. With Oscar season upon us, RGPL created movie bundles for check out. Each themed bundle contains three curated films, a packet of microwave popcorn, and a movie size pack of candies.
 - f. American Girl is moving from their current location and offered RGPL the opportunity to peruse the 14,000 item library they will not be moving. The books are older, so given RGPL's increasing space issues, Bosben graciously declined the offer and recommended that other Dane County libraries be invited to take advantage of the offer.

President's Report:

- a. None

Village Update:

- b. None

7. Old Business:

1. Roof and Repairs Update:

Roof Repair:

- a. Roofing shingle replacement job finished. Initial inspection completed. A final inspection will be conducted after the punch list is completed. This includes damaged areas, mismatched shingles, etc.

Repair Work:

- b. Restoration work as a consequence of the significant water damage from the roof replacement job commenced the week of 2.7.22 and is projected to be completed in April 2022.

- c. New LEED certified materials required and work on the replacement of insulation, drywall, ceiling infrastructure, carpet, painting etc. is underway.

2. Telephone Systems Update:

- a. The installation was delayed from last November. TDS rep walked through the building to check cables the first week of February '22 and tried to identify where fiber comes into the library. Fiber will be installed after May 10 to allow ground to thaw.
- b. An electrician performed the prep work and upgrades needed in advance of the system installation. Commencement of service targeted for late spring.
- c. RGPL main telephone line will maintain the same phone number.

8. New Business:

2021 Annual Report (action item):

- a. Bosben presented the 2021 annual report.
- b. Abbott motioned to approve the 2021 Annual Report and Wagoner seconded.
Motion carried.

9. SCLS/DCLS/WPLA Updates: None

10. The next meeting is Tuesday, March 15, 2022 at 5:15pm.

11. Adjournment: Wagoner moved and Pomykalski seconded to adjourn meeting. Motion carried and meeting adjourned at 6:27 pm.

Respectfully submitted by C. Abbott