

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, November 16, 2021

Present: Michael Pamykalski, Carolyn Abbott, Erica Wagoner, Mary Mirkes, Jane Varda

Also present: Pam Bosben

1. **Call to Order:** Varda called the meeting to order at 5:16 pm.
2. **Public Comment:** None
3. **Approval of Minutes from October 2021 meeting (action item):**
Pamykalski motioned to approve the October 2021 minutes and Abbott seconded. Motion carried.
4. **Treasurer's Report:** The cash management reported \$47, 673.32. The General account reported at \$40,664.26. Revenues to the Village reported at \$34.45.
5. **Approval of Bills (action item):** Wagoner motioned to approve the bills and Abbott seconded. Motion carried.
6. **Reports:**
 - Director's Report:**
 - a) 1901 was out to conduct bi-annual maintenance on the HVAC system.
 - b) A six-week role playing game for kids is being held on Zoom. The program is called, Tech Noir. This game helps kids build vocabulary skills as they wend their way through the game.
 - c) An adult program will be offered in Dec. called *Legends and Folklore of Winter* with Chad Lewis.
 - d) Bosben attended a workshop called *Trends in Digital Privacy*.
 - e) Baer participated in the annual summer library program workshop.
 - f) Carrie Roesch has joined the library staff as a new circulation manager.
 - g) Now that the library has full staffing, hours have resumed to the pre-pandemic schedule.
 - h) Two new PCs were installed at the beginning of the month.
 - President's Report:**
 - a. None
 - Village Update:**
 - b. Village working on a sustainability plan.
7. **Old Business: Roof Project**
 - a. Clean-up of water-damaged building materials undertaken. Roofing contractor, Village administrator and insurance company working through the details for the repair of damaged items. LEED certified products will need to be used to ensure library remains LEED compliant.
 - b. An HVAC repair unrelated to roof damage was uncovered and repair scheduled.
8. **New Business: December meeting date change**
 - a. Due to vacation schedules, the December meeting will be scheduled one week earlier on Tuesday, December 14 at 5:15pm
9. **SCLS/DCLS/WPLA Updates:**
 - a. **DCLS:** Directors discussed reimbursement dynamics from COVID circulation changes.
 - b. **Ripple Project:** Options for programming for 2022 released. Programming will be planned for in-house beginning April '22 with continual assessment of COVID rates and County regulations.
10. **The next meeting is Tuesday, December 14, 2021 at 5:15pm.**
11. **Adjournment:** Wagoner moved and Mirkes seconded to adjourn meeting. Motion carried and meeting adjourned at 5:45 pm.

Respectfully submitted by C. Abbott