

**Rosemary Garfoot Public Library Board Meeting**  
**Minutes**  
**Tuesday, January 19, 2021**

**Present:** Erica Wagoner, Jane Varda, Carolyn Abbott, Mary Mirkes, Bill Brosius, Jennifer FitzRandolph, Diane Kalscheur

Also present: Pam Bosben

1. **Call to Order:** FitzRandolph called the meeting to order at 5:15 pm.
2. **Public Comment:** None
3. **Approval of Minutes from December 2020 meeting (action item):**
  - a. Motion made by Mirkes to approve December 2020 Board minutes. Abbott seconded.  
Motion carried.
4. **Treasurer's Report:** The cash management account update not available. The General account reported at \$40,680.98. Revenues to the Village reported at \$36.95.
5. **Approval of Bills (action item):** Abbott motioned to approve the bills and Wagoner seconded. Motion carried.
6. **Reports:**

**Director's Report:**

  - a. We are working with the Parks department to display the current StoryWalk® in Zander's Park. This will encourage families to take a winter stroll in the park and enjoy a posted story.
  - b. The *Times-Tribune* interviewed the Middleton Public Library Director and RGPL Director, Bosben, to talk about how libraries are doing during the pandemic. A list of the top-ten books for each of the libraries in 2020 was published.
  - c. The outside pendant lights have been repaired.
  - d. The newest Takeaway kits are now available. For kids we have the Take-a-Break kit and for teens and adults, there is a Tranquility kit.
  - e. A public hearing notice was received from the Village of Cross Plains pertinent to a variance request from the owners of a property near the library. The request was for removal of a porch so an addition could be added. The variance request was necessary because the set-backs would not be in compliance with the village ordinance. There would be no negative impact on the library.
  - f. Bedtime Stories with a Cop has begun. So far three stories have been posted on our Facebook page with officers reading a bedtime story.
  - g. Adult programming included a mindfulness program in December called Happiness from a Different Source, presented by Gen Kelsang Gamlam, and a program in January called Why History Matters: the Creation of the Black/White Binary in the United States presented by Dr.Christy Clark-Punjara.
  - h. The entire staff wishes to thank the Library Board for their kindness, thoughtfulness, and generosity during the holidays.

**President's Report:**

  - a. None

**Village Update:**

  - a. The upcoming Village Board meeting will include approval for a vendor to commence work on the library roof.
  - b. The Village is interested in having the RGPL host the candidate debate again. Logistics will be worked out for the virtual event.

**7.Old Business:** None

**8. New Business:**

- a. Lost/Damaged Materials Policy revision (possible action item): Wagoner motioned to modify the "Lost & Damaged Materials Policy" to eliminate the \$3 surcharge on books, Varda seconded. Motion carried.
- b. Annual Report information: Reporting will be different due to the pandemic. Reimbursement is expected for the money spent on COVID safety materials.

**9. SCLS/DCLS/WPLA Updates:**

RGPL will continue to quarantine books. RGPL will quarantine books dropped off at RGPL for 96 hours. Books delivered to RGPL via SCLS bin delivery will be quarantined for 72 hours.

**10. The next meeting is Tuesday, February 16, 2021 at 5:15pm.**

- 11. Adjournment:** Abbott moved and the Varda/Wagoner team seconded to adjourn meeting. Motion carried, and meeting adjourned at 5:46 pm.

Respectfully submitted by C. Abbott