

Minutes
Executive Board Meeting
Friends of the Rosemary Garfoot Public Library
October 29, 2019
Crossroads Coffee House

In attendance: Elizabeth Fayram, president; Pauline Brunner, vice president; Connie Kane, secretary.

A quorum being present the meeting was called to order at 1:07

Minutes

The minutes from July 16, 2019 executive board meeting were approved as written.

Treasure's Report

Martha sent the treasure's report via email. It shows a balance of \$8315.55. There has been a new donation for \$250 not reflected on that report.

The expense: income ratio from selling brats at the Farmers' Market is about even. But response was positive from those involved in the event thought it was a worthwhile community event that provides opportunities for The Friends to be visible and interactive.

Martha will fill out and send required check for federal and state forms to maintain our legal status as a 501(3)(c). Liz was notified that some federal forms for 2018 were not completed but that she took care of that and will continue to monitor tax forms in April of each year when taxes are in the front and center of our collective minds.

Discussions

Item 1: Bylaws

Liz presented a draft of by-law provisions. As a group we approved as written with the following revisions.

Article III Section 2: Delete the word *lifetime*. To read, "Dues provide membership in the organization. Changes to dues can be made at the annual meeting".

Article VI Section 3: Deleted in its entirety. It is redundant as vacancies are covered in Article V Section 2.

Article I Name: Added: "It is registered as a 501(3)(c) non-profit organization. The fiscal year runs from January 1 through December 31.

Item 2: Membership list

List updated the old list on Excel. In addition to the headings of NAME, PHONE, ADDRESS, EMAIL she added DATE OF MEMBERSHIP, VOLUNTEER INTEREST, VOLUNTEER 2019, VOLUNTEER 2020.

Pauline is going to go through the list and see if there are new changes.

Item 3: Fundraisers for 2020

Trout Days Book Sale will occur May 1 and 2. Martha sent her thoughts on this and is concerned that we need donations. Connie will submit an article for the village newsletter asking residents to consider donating their gently used items. Also asking Kris to make mention of this in the library's Facebook page and website.

It was consensus that the art auction would be best in November after Monster Mash and before December. We are looking at 11/9 to 11/30. Liz will communicate with Pam and Kris to nail down dates and reserve the rooms needed for set up and take down.

Item 4: Logo

No progress. Pauline will talk to her graphic artist friend re: cost, legalities, etc. Connie will try to dig up an old T-shirt she bought from The Friends years ago. Also, what about a T-shirt and/or book bag sale? None of us remember if that was a money maker/headache back in the 90's but it might be something to consider.

Item 5: Membership dues.

Tabled

Item 6: Little Libraries

Bob Virnig made and set up three Little Libraries that are in various spots in the village. He has requested that the friends maintain them. We agreed. Liz will take care of the one in Raspberry Park; Pauline will cover the Baer Park library. Connie will look after the one on Bourbon Road across from the fire station.

The next meeting is set for 1 p.m. January 7, 2020 at the Crossroads Coffee House. January 14 is available as an alternative date.

The meeting was adjourned at 2:15.

Respectfully submitted

Connie Kane