

**Rosemary Garfoot Public Library Board Meeting Minutes**  
**Tuesday, January 17, 2023**

**Present:** Jennifer Wankerl Jane Varda, Denise Baylis, Erica Wagoner, Andy Hartman, Jennifer FitzRandolph

Also present: Pam Bosben

**Absent:** none

**Call to Order:** Varda called the meeting to order at 5:15 p.m.

**Public Comment:** None

**Approval of Minutes from December 13, 2022 meeting (action item):**

FitzRandolph motioned to approve the bills as presented.

Varda seconded. Motion passed

**Treasurer's Report:**

The cash management account reported at \$47,983.60

The Public account reported at \$43,9823.92

Revenues to the Village reported at \$242.48

**Approval of Bills (action item):**

Wagoner motioned to approve the bills as presented.

FitzRandolph seconded. Motion passed.

**Reports:**

**Director's Report**

- After working at the Rosemary Garfoot Public Library for sixteen years, Kris Loman will be retiring March 1st. Advertising for the position will begin soon (possibly next week).
- Part time staff member might need to resign.
- In December staff reported assisting a patron with a medical emergency. Quick thinking and action by Circulation Manager, Carrie, very well helped save the patron's life.
- I participated in an annual report webinar for the 2022 report.
- We are moving to two storytimes per week due to demand and restricted attendance (two small groups – Thursday and Friday mornings) because of COVID.
- Catherine had a wonderful yoga storytime with the owner of little om, Big Om.
- We have our first art exhibit of 2023 with a lovely and eclectic collection of mixed media works by Claudia Daniels.
- A staff training in-service will be held tomorrow morning (1/18). Areas covered included re-training on various procedures and tasking; discussion about impact of COVID, ensuing staff shortages, and the long roof debacle on staff and services; and the need for part-time flexibility in scheduling based on job descriptions and staff shortages.
- Legislative representatives Tittl and Sortwel, along with Senator Jacque, released a communication regard LRB-1095/1, a proposed bill regarding "pupil or minor access to harmful material in public libraries and public schools." These three made a similar proposal in March 2022. They missed consideration at that time because the State Senate and Assembly had adjourned. They now have an opportunity for it to be considered. Our Wisconsin Library

Association Lobbyist, Steve Conway, and the Executive Director, Laura Sauser, are working on this on behalf of public libraries.

**President's Report: none**

**Village Update:** Board authorized bond re: roof. Subcontractor to be hired to complete project & repairs.

**Old Business:** none

**New Business:**

1. Juneteenth as a holiday. Village employees received an extra holiday in 2023. The Library Board opted to go with Juneteenth. Motion by Hartman to approve Juneteenth as a library holiday.
  - Varda seconded. Motion carried.
2. Meeting date change is not necessary for February. The signed annual report is due to SCLS on February 24.

**South Central Library System and/or Dane County Library Service Update:**

- Dane County Library Directors' Meeting
  - Standards continue to be assessed and possibly updated to reflect changing use of library collections and collection development.
  - Assessing the Dane County reimbursement formula. Bosben said more discussions to come pertinent to how to have more equity in reimbursement amounts.
- Overdrive is going away and downloadable materials will be exclusively accessed using the Libby App.

**Next meeting is February 21, 2023 at 5:15pm.**

**Adjournment:** Hartman Motioned to adjourn.

Varda seconded. Meeting adjourned at 5:40 p.m. Motion carried.

Respectfully Submitted by  
Erica Wagoner