

**Rosemary Garfoot Public Library Board Meeting Minutes**  
**Tuesday, December 13, 2022**

**Present:** Jennifer Wankerl Jane Varda, Jennifer FitzRandolph, Erica Wagoner, Mary Mirkes, Andy Hartman. Also present: Pam Bosben

**Absent:** Denise Baylis

**Call to Order:** Varda called the meeting to order at 5:15 p.m.

**Public Comment:** None

**Approval of Minutes from November 15, 2022 meeting (action item):**

Wagoner motioned to approve October 18, 2022 minutes.

Hartman Seconded. Motion Passed

- FitzRandolph Motioned to approve November 15, 2022 minutes.  
JVarda Seconded. Motion Passed

**Treasurer's Report:**

The cash management account reported at \$41,422.67

The Public account reported at \$125,174.45.

Revenues to the Village reported at \$254.39.

**Approval of Bills (action item):** Mirkes motioned to approve the bills as presented.

Varda seconded. Motion passed.

**Reports:**

**Director's Report and South Central Library System Report**

- I attended the quarterly All Director's Meeting. We voted to codify Overdrive, Advantage and Delivery. Voting will continue with current model of weighted votes. Received updates from consultants and an update on the purchase of a new building (formerly Lakeland College building) to house South Central Library System.
- I attended a continuing education workshop called Rebound Reconnect: Post-Crisis Management Strategies. A really good workshop on dealing with the fallout from the pandemic and continued impacts on library services including staff shortages, etc. Stress was on practicing "compassionate care".
- The library sponsored yoga program was a great success with the possibility of providing some future classes. This is the one place where people do not have to pay for access.
- Kris and Carrie have been working on getting the huge game donations processed. The games are proving to be very popular with patrons.
- The alcohol ink program and card making program were great, with some truly lovely products coming from participants. One attendee was so happy, they sent the library a \$25 donation.
- The Friends of the Library Silent Art Auction was a huge success, with the Friends earning \$2700 in sales. They did a superb job.
- 1901 conducted the bi-annual maintenance and it appears we need about \$1700 in repairs.
- The new copy machine has been installed, and so far, so good. Good Service.
- The library was designated by a local couple to receive a \$250 grant from Schwab Charitable. It was in honor of their parents. It was a delightful surprise.
- Pertzborn Fire Protection conducted the quarterly sprinkler/alarm test. I informed the technician that the hydrant issue was fixed by our public facilities crew.

## **President's Report: None**

### **Village Update:**

- Hartman reported that there has been discussion about equity and equal treatment for employees. General employees received a 4% increase salary increase, 3% raise for police, with two additional personal days for new hires. Bosben said village employees will receive Martin Luther King, Jr. Day as a holiday. The library already has this holiday in lieu of Good Friday which is a holiday for all other village employees. The library will add another holiday to have the same number of holidays as other departments, likely Juneteenth.
- Brewery Road construction update – new pedestrian pathway will be added when road gets redone. Good step in right direction for the village.
- Jim Nonn Baseball Franchise – wants to raise 2 million dollars for an indoor baseball & recreation facility. 1.16 acres to the east of baseball diamonds. Approved on contingency that he raises money and works with Parks & Recreation and sustainability committee. Recreation director, Mike Axon, estimate \$40,000 per year to maintain the facility. Possibly cover costs through fees and rentals.

### **Old Business:**

2023 budget update – passed. Per Bosben's request through a discussion with the village president, an additional \$700 increase above the 4% increase, was added to the youth services position, the lowest paid FT position in the village. Department heads had annual merit pay converted to salary. No headway on additional funds needed to bring PT positions up to a more competitive level. This will be further discussed and pursued given the library's hardships in not being able to fill vacant positions.

### **New Business:**

- Mary Mirkes is retiring from the Library Board. Bosben commended her for her years of dedicated service to the library. The Library Board extended their heartfelt gratitude to Mary for her service to the library and community. Thank you!
- **Election of treasurer:** Jennifer Wankerl Motioned to approve Denise Baylis as Treasurer and Andy Hartman seconded. Motion passed.

**Next meeting is Tuesday, January 17, at 5:15pm**

**Adjournment:** Andy Hartman motioned to adjourn the meeting at 5:37 p.m  
Jenn FitzRandolph seconded. Motion carried.

Respectfully Submitted by  
Erica Wagoner