

Friends of the Rosemary Garfoot Public Library Executive Board Meeting

Minutes

January 8, 2019

Attendees:

Kris Loman, Librarian
Pauline Brunner, Vice President
Martha Brunner, Treasurer
Elizabeth Fayram, Secretary

Connie Kane
Denise Baylis
Tom Gross, Former President

Approval of the Minutes – October 16, 2018

Approved as written. Thanks to Connie for taking the minutes.

Treasurer's Report – Martha Brunner:

Martha presented the treasurer's report for 2018. \$9000.00 remains in the account at the current time. The treasurer's report was approved.

Old Business

1. Spring Book Sale

- Books continue to be needed. Kris will put an announcement in the newsletter
- Set-up: Thursday May 2nd. Martha (and others) will set up tables at noon. Other volunteers will be needed at 4 PM. Last year, sufficient volunteers were able to set-up in about 2 hours.
- Sale: Friday, 8-6 and Saturday 8-2.
- Publicity: Flyers will be distributed to businesses (Pauline); signs will be put up by Martha; Liz will pick up after the sale.
- Volunteers: Discussed how to obtain volunteers – email, newsletter, personal contacts. Connie will coordinate the schedule of volunteers
- Clean-up: Leftover books will need to be boxed. Martha will start toward the end of the sale on Saturday. Discussed the need for 2 strong men/youth at 3:30 to help lift boxes into storeroom.

2. Art Auction

- Solicitation of Art/Publicity of Auction: art collected is in the library and Martha's. Kris will put information regarding the art auction in the newsletter, website, Facebook, and local radio station.
- Set-up: Thursday, 4/12 and Friday 4/13 – Denise and Martha will be coordinating the art selected, starting price. Volunteers are needed on Saturday for set-up of art.
- Art Auction: begins April 15 with final bids on May 9th 7 PM.

- Volunteers are needed on May 9th and 10th to notify those who have won. Denise and Kris will develop a spreadsheet that will be accessible to library personnel as requests for information about bids and winners is received
- Art Auction Subcommittee: Will meet Tuesday, March 26, 2019 at 1 PM in the Library to finalize plans.

3. Executive Board:

- Discussed the Vacancy of the President position. Elizabeth volunteered to become President for 2 years if a Secretary can be found. Connie agreed to be Secretary
- The Officers will be voted on at the Annual Meeting.

New Business

1. Dishwasher Request:

- Kris requested a counter top dishwasher to wash cups, etc. at library events. Mugs are also needed. The need and type of dishwasher were discussed.
- Connie moved; Martha seconded that \$500 be authorized to purchase a counter top dishwasher and 36 mugs. The motion was approved.

2. Program Funding Request:

- Kris discussed the greater emphasis on programming in public libraries and the plans for 2019.
- The request for Children's Summer Programming was approved for \$3000, an increase from 2018 (\$2500).
- A request for adult programming was approved for \$1500, an increase from \$995 in 2018. (Motions moved by Martha; seconded by Liz).

3. Annual Meeting:

- The Annual Meeting will be Monday, April 15, 2019 at 6:30 PM at the Library.
- The agenda will include election of Officers; fundraising; volunteer opportunities, and how the Friends support the Library.
- Kris will publicize in the newsletter and Connie will get emails from Tom.

4. Membership Directory:

- Tom has a list of emails but is not current.
- Future agenda item is to review membership list and refine it based on moves, deaths, etc.

5. Bylaws:

- Liz provided each member at the Board meeting with a copy of the Bylaws.
- They will be reviewed at the Summer Executive Board meeting.