

**Rosemary Garfoot Public Library Board Meeting  
Tuesday, February 17, 2009**

**Present: Beth Hamilton, Denise Baylis, Mike Schutz, Sue Stempf, Jane Cummings  
Carlson**

**Also Present: Pam Bosben**

- I. **Call to Order:** Chair called the meeting to order at 5:08 p.m.
- II. **Changes/Additions to Agenda:** None
- III. **Public Comment:** None
- IV. **Approval of Minutes from the December 16, 2008 Meeting:** Mike moved approval of the minutes/Beth seconded/minutes approved.
- V. **Treasurer's Report:** Checking \$23,988.64, Savings \$2384.91, Building account \$45,634.48, Building Fund \$151,097.82
- VI. **Approval of Bills:** Beth moved approval/Sue seconded/motion carried
- VII. **Old Business**
  - a. **HVAC computer monitoring system – update**

Pam reported that Marquis was able to get the floor plan displays going. Energy kiosk on our website still has no data. She contacted Kevin Little who will see if something can be done to get it up again. H&H Maintenance contract and payment will be on the way.
  - b. **Cash management/building funds – possible action**
    - i) Building fund will not be renamed at this time
    - ii) Beth to replace Kris Loman on savings accounts
    - iii) The funds in the Building fund and the cash management account are all donated monies. Jane motioned to move balance in the general saving account into the cash management account and move the building account funds into the cash management account/Beth seconded/motion passed.
    - iv) Pam requested reimbursement for the library open house. The amount includes catering, laundry, plus a couple of lamps, plants and some items for the children's area. Beth moved reimbursement for open house in amount of \$6165 /Jane seconded/motion passed
    - v) During fund raising campaign, Fundraising Committee had recommended \$15,000 be allocated to collection development. Beth moved that \$5000 a year for three years beginning in 2009 be allocated for specific areas of collection development to be discussed with the Board/Jane seconded/motion passed.

- vi) The next items are priorities, funds for future PC replacement, HVAC maintenance contract, funds to supplement environmental collection.
- vii) Board discussed endowment options for Library funds but decided that Funds to be kept in the bank for the time being.

### **VIII. New Business**

#### **a. 2008 Operating Funds**

Kate opted out of health insurance when she married and Pam was not notified. As a result there was about \$6000 remaining in the budget at the end of the year. Pam recommended that the Board let it sit in the Village general fund. In future, left over funds will go into a fund balance for the library.

- b. **Annual Report:** Pam passed out copies of the Annual Report. Mike motioned to accept Annual Report as presented/Beth seconded/motion passed

XI. **Next meeting:** March 17, 2009

XII. **Adjournment** Beth motioned to adjourn/Sue seconded/motion passed, meeting adjourned at 6:10 p.m.