

**Rosemary Garfoot Public Library Board Meeting Minutes**  
**Tuesday, November 18, 2014, 5:15 p.m.**  
**2107 Julius Street, Cross Plains, WI 53528**

**Present:** Sue Schuetz, Denise Baylis, Charity Hirsch, Steve Schunk, Jennifer Wankerl, Sara Reeves-Metz  
**Absent:** Jane Bautch  
**Also present:** Pam Bosben

- **Call to Order:** Hirsch called order at 5:15 p.m.
- **Public Comment:** None
- **Approval of Minutes: Approval of Minutes from the September 16, 2014 meeting (action item):** Hirsch moved approved with clarifications/Schuetz seconded/minutes approved  
**Approval of the minutes from the October 21, 2014 meeting (action item):** Hirsch moved approval/Schuetz seconded/minutes approved
- **Treasurer's Report:** Schuetz report \$83,227.55 in the cash management account, and \$4,543.76 in checking. Bosben deposited operating revenues of \$480.40 into the Village account.
- **Approval of Bills (action item):** Schuetz motioned to approve bills for payment/Reeves-Metz second/bills approved for payment
- **Director's Report:**
  - The Library has been asked to be site for open enrolment medical insurance period.
  - Friends of the Library Art Auction was another success. Estimate approximately 100 people in attendance at reception and for final bidding, and the Jam Session group provided super entertainment.
  - We have booked a Humanities program for December 10. Historian Jim Gibbons will give a presentation, "A World Gone Mad: World War II."
  - Patron, volunteer, and Friend, Martha Brunner, will help supplement the Thursday morning movie program each month with a donation.
  - Madison Community Foundation toured the facility again so that their newest staff members could see our special library and view the Humanities Backpacks.
  - Catherine Baer attended the annual summer library program workshop and obtained great ideas for 2015 theme: super-heroes.
  - Middleton/Cross Plains library grant application for the Community Reads Program has been submitted.
  - CD's of some genres have been pilfered, those discs will be stored behind desk.
  - Wisconsin Library Association Conference: Bosben reported an excellent conference. Keynote speaker Rich Harwood's address was "Reclaiming Main Street." Many

vendors with exhibits and demonstrations. Booked a wildlife rehabilitator for our summer program. Attended many useful seminars.

- **Old Business**

- **2015 Budget Update (action item):** A village trustee questioned the Library Board's salary increases for 2015. Wants the Library Board to reconsider 2015 increases. The Library Board passed increases at the October meeting and will keep the salaries intact. Reeves-Metz motioned for Wankerl, Reeves-Metz and Hirsch to craft a letter pertinent to library staff salaries to be forwarded to village trustees. Schunk recommended the letter be sent to Matt Schuenke, who will then forward the letter to the village trustees. The letter will come from President Hirsch. Schuetz seconded/motion passed.
- **Cabinetry Update:** Bosben received information from the building architect pertinent to the cabinetry fail. Lange Brothers, who designed the cabinets, sent out an employee Margaret Fisher, who inspected and took photos of the cabinets. She stated that Lange did design the cabinets and they will make it right. She recommended emptying the upper cabinets in the common kitchen area because they were also on the verge of failing.

- **New Business:** None

- **South Central Library System/Dane County Library Service Updates:** We received the annual visit from one of the consultants.
- **Next meeting:** December 16, 2014
- **Adjournment:** Hirsch motioned/Baylis seconded/meeting adjourned at 6:33 p.m.