

Rosemary Garfoot Public Library Board Meeting
Tuesday, December 18, 2012, 5:15 p.m.
2107 Julius Street, Cross Plains, WI 53528

Present: Charity Hirsch, Steve Schunk, Denise Baylis
Also Present: Kris Loman

- I.** Call to Order: Meeting called to order by Hirsch at 5:15 p.m.
- II.** Public Comment: None
- III.** Approval of Minutes from the November 20, 2012 meeting (action item): Hirsch moved approval/Baylis seconded/motion passed
- IV.** Treasurer's Report: \$9467.70 in the checking account and \$209,236.16 in the cash management account. Schunk inquired if there is a policy statement that directs the Board on disbursement of monies in the cash management account. Kris will check. The Board requested a flow sheet for the management fund over the past 5 years.
- V.** Approval of Bills (action item): Schunk motioned approval/Hirsch seconded/motion carried
- VI.** Director's Report:
 - a.** Loman reported nice turnout for the Eco-Ornament program. Bosben, Catherine Baer and Loman are working on up-dating the library website. SCLS is moving to the drupal platform which is open source. SCLS wants all libraries to begin up-dating and managing their own websites. SCLS will assist during the transition.
 - b.** Deb Haeffner, SCLS consultant, came to assist with brainstorming for ideas for better locator signage for our special collections: Perhaps banners suspended from the ceiling which would also advertise the existence of these collections. Also how to encourage more public interaction with the staff.
 - c.** Hosted November Beyond the Page meeting. A million dollars already has been raised or committed. Future funding raising was also discussed as well as how to assist those libraries struggling to meet their fund raising commitments. Pat Eschmann from the Madison Community Foundation met with Bosben after the meeting to discuss our fund raising and to learn more about our library.
 - d.** Public facilities has been working on some outside lighting issues which is complicated by our energy saving system. Two pendant lights are out and need replacement ballasts. Board asked Schunk to report to the Village Board our appreciation of the efforts made by public facilities on our behalf.
 - e.** Annual contracts for Dane County reimbursement have been signed and submitted.
 - f.** SCLS Administrative Council will be voting on moving forward with a restructured governance model that will focus on consensus building. Bosben has discussed this with her cluster and they are willing to move forward but with reservations about the lack of knowledge on how consensus models work. Cluster members would like to see required training to address this issue.

- g.** Nothing has been heard yet whether or not we are moving forward on Koha. Results of vote was due today but nothing in email yet.

VII. Old Business: None

VIII. New Business

- a. Revised part-time employee vacation/sick leave policy (action item) : Schunk moved acceptance of vacation/sick leave policy as presented to go into effect January 1, 2013/Hirsch seconded/motioned passed

IX. South Central Library System/Dane County Library Service Updates: See Director's Report

XI. Next meeting: January 22, 2013

XII. Adjournment: Schunk moved for adjournment/Hirsch seconded/meeting adjourned at 5:55 p.m.