

**Rosemary Garfoot Public Library Board Meeting  
Tuesday, July 21, 2009, 5:15 p.m.**

Present: Beth Hamilton, Denise Baylis, Sue Stumpf, Steve Schunk  
Also Present: Pam Bosben, Charity Hirsch

- I.** Call to Order: Sue called the meeting to order at 5:15 p.m.
- II.** Changes/Additions to Agenda: Add Budget to Old business and ABC grant to New Business
- III.** Public Comment: None
- IV.** Approval of Minutes from the June 16, 2009 Meeting: Beth moved to approve/Denise seconded/motion carried
- V.** Treasurer's Report: Public account \$19,111.48 cash management account \$226,481.67
- VI.** Approval of Bills: Beth moved to approve/Sue seconded/motion carried
- VII.** Old Business:
  - a. Budget: Pam has been running the numbers and it appears that our budget can cover salaries at their current levels. Health insurance is expected to be a double digit increase, and effects two employees. There will be no raises this year. Pam will not replace the LTE position this fall until see she can evaluate expenses. She is considering the elimination of the page position. Everything else at current levels. Steve suggested looking at establishing an endowment. Friends would be the ones to do it but there are IRS requirements. Mt Horeb library has an endowment and Pam will contact them.
- VIII.** New Business
  - a. Policy revision: Part-time employee vacation/sick leave policy was examined by the board which made several changes. Beth motioned "approval of up-dated employee vacation/sick leave policy," Sue seconded/motion carried.
  - b. AED (defibrillator): Parks and Recreation director Mike Axon contacted Pam to see if we would be willing to purchase a shared defibrillator. It would be kept at the pool in summer and in the library the remainder of the time. Board agreed that this was an excellent idea. Pam asked Jan to determine if this would be a capital purchase. Total cost is \$700 and library would be responsible for half.
  - c. ABC Pre-school Grant: This Middleton pre-school is going out of business and there is grant money available. Katherine wrote a proposal for \$1000 to supplement children's programming and won it.

- XI.** South Central Library System/Dane County Library Service: Nothing to report
- XII.** Next meeting: No August meeting, next meeting September 18
- XIII.** Adjournment: Beth motioned for adjournment/Denise seconded/motion carried. Meeting adjourned at 6:16 p.m.