

## **Rosemary Garfoot Public Library Board Meeting Minutes Tuesday March 20, 2018**

**Present:** Diane Kalscheur, Carolyn Abbott, Kris Loman, Michael Pomykalski

1. **Call to Order:** Abbott called the meeting to order at 5:22 pm
2. **Public Comment:** none
3. **Approval of Minutes from February 20, 2018 meeting (action item):** Motion made by Kalscheur to approve February 20, 2018 Board minutes. Abbott seconded. Motion carried.
4. **Treasurer's report:** The cash management account was reported at \$62,600.80 The General account reported at \$13,436.81. Revenues to the Village reported at \$187.88.
5. **Approval of Bills(action item):** Pomykalski motioned to approve the bills and Kalscheur seconded. Motion carried.
6. **Director's Report:**
  - a. Staff are continuing to work on the new website design.
  - b. We are celebrating National Geographic's Year of the Bird with a display and drop-in craft.
  - c. Families are signing up for the Wrinkle in Time family book discussion which coincides with the release of the film.
  - d. Due to the mountains of donations for the Friends of the Library book sales we are going to encourage the group to create a donation policy. Ideally the policy would limit how many boxes could be donated each month and would more clearly specify what the Friends will not accept.
  - e. Midwest Alarm conducted their annual fire and smoke detector inspection. everything is in top-notch shape.
  - f. Public Facilities shored up the huge Norfolk pine that was on the verge of toppling over. We appreciated their quick response.
  - g. Staff are assisting with comprehensive weeding of the library collection.
  - h. The Himalayan Singing Bowl Therapy program was a great success with more attendees than had sign-up.
7. **Old Business:**
8. **New Business:**
  - a. Approval of a Study Room Policy(action item): Loman presented the Study Room Policy. Motion made by Kalscheur to approve the Study Room Policy. Pomykalski seconded. Motion carried.
  - b. Adjacent County Reimbursement requests. SCLS will "bill" these counties.
9. **SCLS/DCLS/WPLA Updates:**

Integrated Library System - ILS Update:  
With information gathered by the ILS Lead Team, workgroup, and system staff the final recommendation from the ILS committee is to move forward with Biblovation (Koha ILS). Despite having some desired features neither Polaris nor SirsiDynix present significant steps forward for SCLS members and patrons resulting in a recommendation that the library stays on LibLime and transitions to Biblovation within

the next 18 months. If after migrating there are not significant improvements in Technical Services and/or the Patron interface then the decision can be re-evaluated by reaching their progress toward the web-based software. Member libraries will vote on staying with this recommendation or starting the process all over. Given the comprehensive participation our library had in the process with Pam on the LEAD team and her involvement with many workgroups, our library will vote to accept the recommendation from the ILS committee.

**10. The next meeting is Tuesday, April 17, 2018 at 5:15 pm.**

**11. Adjournment:** Kalscheur moved and Abbott seconded to adjourn the meeting. Motion carried and meeting adjourned at 6:02 pm.

Respectfully submitted by M. Pomykalski