

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, June 20, 2017

Present: Jennifer Wankerl, Jennifer FitzRandolph, Carolyn Abbott, Michael Pomykalski

Also present: Pam Bosben

1. **Call to Order:** Wankerl called the meeting to order at 5:05 pm.
2. **Public Comment:** none
3. **Approval of Minutes from May 16, 2017 meeting:** Motion made by Abbott to approve the May 16 Board minutes. Pomykalski seconded. Motion carried.
4. **Treasurer's Report:** The General account for May reported at \$13,609.24, and cash management account reported at \$62,611.15. Revenues to Village reported at \$394.83
5. **Approval of Bills (action item):** FitzRandolph motioned to approve the bills and Abbott seconded. Motion carried.
6. **Director's Report:**
 - a. The Summer Library Program kicked-off with a family program of fort building and a presentation by Habitat for Humanity.
 - b. The Summer Library Program kick-off event for the kids was scheduled for Tuesday, June 13. The performer from Mad Science of Iowa failed to show-up on the contracted day. The gracious audience understood and the program was rescheduled. The performer rescheduled, apologized to the crowd and gave a price reduction for the mix-up.
 - c. Another Summer Library event, Stuntology with Sam Barrett, was held June 20. It continues to be a favorite.
 - d. Bosben still working through issues connected to the boilers and computer program. The thermostats cannot be used to alter temperatures since the boilers are not working properly with the computer program. H&H tried to remedy the situation when they were at the library conducting summer maintenance, but it is out of their purview. RPGL is waiting for the Honeywell computer technician to update the program to work in-sync with the new boilers.
 - e. RGPL is planning an Eclipse Party on August 17 at 6:30pm to celebrate the last total eclipse in the U.S. until 2099. If the day is cloudy, the library will still host the event via live streaming from the NASA site.
 - f. Summertime brings increased usage of the library by tutors and students, making quiet study rooms in big demand. When the rooms are full, quiet corners around the library are used.
 - g. Volunteer gardeners, Elaine Dorn and Anne Koepp, maintain the front gardens to their beautiful state. People continue to ask permission to harvest seeds from the plants in late summer.
 - h. The front library sign was removed by Dave Vondra of Dew Signs and he is repainting it at no charge.
 - i. Bosben received an email from a Girl Scout Troop leader in California who found the "green" links on the RGPL website useful while researching for their environmental badge. The troop even suggested an addition to the list which was added.
7. **Old Business:** none
8. **New Business:**
 - a. **Library Budget:** The annual budget planning is underway. The Village has already conducted a department head meeting, and the preliminary library budget is due August 2. A 5-yr capital plan will be updated as well.
9. **SCLS/DCLS/WPLA Updates:**

- a. Bosben attended the SCLS All Directors' meeting. Technology fees are increasing and the updated Database Service Agreement was discussed. Technology fees will be provided at the July meeting.
10. **Next meeting is Monday, July 17, 2017 at 4:30 pm. The date and time has changed** just for July to accommodate vacation schedules.
11. **Adjournment:** Pomykalski moved and Fitz-Randolph seconded to adjourn meeting. Motion carried and meeting adjourned at 5:39 pm.

Respectfully submitted by C. Abbott