

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, February 19, 2019

Present: Michael Pomykalski, Carolyn Abbott, Jane Varda, Diane Kalscheur

Also present: Pam Bosben

1. **Call to Order:** Kalscheur called the meeting to order at 5:15 pm.
2. **Public Comment:** None
3. **Approval of Minutes from January 2019 meeting (action item):** Motion made by Pomykalski to approve January Board minutes. Abbott seconded. Motion carried.
4. **Treasurer's Report:** The cash management account was reported at \$62,453.11. The General account reported at \$18,380.57. Revenues to the Village reported at \$1,569.57.
5. **Approval of Bills (action item):** Pomykalski motioned to approve the bills and Abbott seconded. Motion carried.
6. **Director's Report:**
 - a. Bosben, Loman and Baer participated in a series of on-line webinars as part of the annual Wild Wisconsin Winter continuing education program.
 - b. Bosben and Loman, as well as Pauline Brunner from the Cross Plains-Berry Historical Society were trained on how to digitize audio content for eventual inclusion on the Recollect Wisconsin website. They will soon be trained on how to digitize photographs and written histories.
 - c. The samosa making workshop with Huma was a great success.
 - d. Family Yoga Night was well-attended and enjoyed immensely by all participants.
 - e. Due to unpredictable weather, a number of library programs were re-scheduled to different dates.
 - f. Sandy Peterson has been hired as a new library assistant.
 - g. Bosben has been participating with village department heads in interviewing candidates for the village administrator position. The field has been narrowed to four candidates who will be interviewed by the village board.
 - h. La Force was out to check on issues with our east entrance doors. They found no problems with the mechanisms.
 - i. The significant ice followed by a fast thaw, resulted in an ice dam on the north side of the library. Public Facilities personnel took care of the issue.
 - j. 1901 has fixed the refrigerant issue in the east end roof top unit.
 - k. Midwest Alarm installed the new fire monitoring panel.
7. **Old Business:** None
8. **New Business: Annual Report (action item):**
 - I. Bosben presented the annual report. Abbott motioned to approve the annual report without changes, and Varda seconded. Motion carried.
9. **SCLS/DCLS/WPLA Updates:** None
10. **The next meeting is Tuesday, March 19 at 5:15pm.**
11. **Adjournment:** Pomykalski moved and Abbott seconded to adjourn meeting. Motion carried, and meeting adjourned at 6:15 pm.

Respectfully submitted by C. Abbott