

Rosemary Garfoot Public Library Board Meeting
Minutes
Tuesday, November 13, 2018

Present: Michael Pomykalski, Erica Wagoner, Jennifer FitzRandolph, Carolyn Abbott, Jane Varda, Diane Kalscheur, Mary Mirkes

Also present: Pam Bosben

1. **Call to Order:** FitzRandolph called the meeting to order at 5:15 pm.
2. **Public Comment:** Cynthia Paine, 1891 Lewis St. Cross Plains, Wi, spoke regarding her concern about the Halloween display on the grounds of the library.
3. **Approval of Minutes from October 2018 meeting (action item):** Motion made by Mirkes to approve October Board minutes. Wagoner seconded. Motion carried.
4. **Treasurer's Report:** The cash management account was reported at \$62,264.51. The General account reported at \$18,377.20. Revenues to the Village reported at \$763.16. The library endowment fund reported at \$120,052.57 as of October 2018.
5. **Approval of Bills (action item):** Kalscheur motioned to approve the bills and Abbott seconded. Motion carried.
6. **Director's Report:**
 - a. There was a huge turnout for Mutzy's Monster Mash. Well over 300 is the estimate. Hundreds of positive comments during the weeks the display was up. About a dozen concerns registered; most were abated when people were informed that a family friendly entrance, clear of decorations, was accessible during all library hours.
 - b. The library's annual School's Out Halloween Party was very popular. Nearly 100 kids and parents attended to enjoy crafts, games, treats and for the littles, a special storytime.
 - c. RGPL launched a monthly Lego Club for kids. The purpose is to build STEM skills with focus mostly on engineering. This week, kids were challenged to build bridges.
 - d. Bosben attended the annual Wisconsin Library Association pre-conference and conference. The pre-conference was *Advocacy Bootcamp*. Some other sessions attended were: *Stayin' in Genre Shape*; *Makerspace Confidential*; *Elder STEM*; *Passive Programming* and more.
 - e. Excellent turnout for the *Estate 101* program.
 - f. RGPL will have an exhibit coming entitled: *Faces of Railroading: Railroading and the Making of Madison and Dane County*. Just in time for National Railroad Month.
 - g. Bosben attended Bibliovation demonstrations on serials/cataloging, discovery layer, and circulation.
 - h. Baer attended a youth services workshop focusing on collection development and a program called: *Creating Sensory-Friendly Experiences for Youth with Autism Spectrum Disorder*.
 - i. Loman attended a workshop focused on adult programming.
 - j. Rob Westerlund, a news reporter for the *Times-Tribune*, stopped by to introduce himself.
 - k. Ridgetop Roofing will be repairing the issue with the gutters and window leaks.
 - l. Bosben was interviewed by a library school student in Massachusetts who was interested in RGPL's green facility and the continuing education course on "green" libraries that Bosben taught through the U.W.
 - m. Pauline Brunner (Cross Plains Historical Society) and Bosben met with Tamara Ramski from SCLS to begin a conversation about digitizing the Historical Society's archives. The archives will eventually be accessible on the Recollection Wisconsin website with a link from RGPL website.
 - n. RGPL closed until noon on November 13 for a staff in-service session.

7. **Old Business:**
 - I. **2019 Budget Update:** On November 12, Bosben presented the capital request of \$2,000 to the Village Board for wireless upgrades for the library.
 - II. **Makerspace Update:** Planning is well underway to further expand the popular makerspace programming at RGPL. Deb Hefner, SCLS design adviser, will provide drawings, including built-ins and an ADA station, for the conversion of the meeting room space for dual purpose usage.
8. **New Business:** None
9. **SCLS/DCLS/WPLA Updates:**
 - I. **SCLS:** Bosben attended the SCLS All Directors meeting on Thursday, September 15.
 - II. **DCLS:** Beyond the Page Grants for 2019 were awarded. RGPL is pleased to have the \$600 grant that will be used for humanities programming.
10. **The next meeting is Tuesday, December 18 at 5:15pm.**
11. **Adjournment:** Pomykalski moved and Kalscheur seconded to adjourn meeting. Motion carried, and meeting adjourned at 5:53 pm.

Respectfully submitted by C. Abbott