

Rosemary Garfoot Public Library

Board Meeting

Tuesday, April 21, 2015, 5:15 p.m.

Members Present: Sue Schuetz, Denise Baylis, Charity Hirsch, Steve Schunk,
Jennifer Wankerl, Sara Reeves-Metz, Jane Bautch

Also Present: Pam Bosben

Call to Order: Meeting called to order by Hirsch at 5:18 p.m.

Public Comment: None

Approval of Minutes: Approval of Minutes from the March 17, 2015 meeting (action item): Hirsch motioned for approval/Reeves-Metz seconded/minutes approved

Treasurer's Report: Schuetz reported \$5527.48 in the checking account and \$81,271.50 in the cash management account. March operating revenues were \$2450.28.

Approval of Bills (action item): Schuetz motioned to approve the bills for payment/Reeves-Metz seconded/payment of bills approved.

Director's Report: Library kicked off Hwy 14 construction project with treats for patrons. Pella arrived to replace a broken window. They discovered that they ordered the wrong window and will be back, May 1. Judith Lary has joined the staff as a circulation assistant. Library School student came to interview staff about the library, services, etc. H&H was out for quarterly maintenance. Cold temperatures prevented them from monitoring one component of the units, they will return to complete the job. Midwest Alarm was out to conduct the annual smoke detector and alarm testing. Pertzborn Plumbing was out for quarterly maintenance and discovered a bit of debris in the pipes that had to be cleared. They recommended that we check on the sprinkler pipes when the road construction approaches as more debris could back-up into the pipes. Celebrated National Library Week with the annual Culver's coloring contest; served cookies a few times to library patrons; showed a film and had popcorn for kids; Tween Mockingbird program included a discussion of *The Watson's Go to Birmingham*, a showing of the film and pizza. A Library School student was referred to Bosben to assist with questions about the library's budget process, for a course on budgets. Children's Librarian Catherine was asked to be part of a panel to promote the Wisconsin Water Library's programs through public libraries. The library has partnered with them since construction of our green library and they have presented excellent programs using age-appropriate messages about water and ecosystems. They asked for library participation at this event because they are being ranked along with other organizations competing for Sea Grant funding. Participating was our way of thanking them of excellent free programs.

Old Business: None

New Business: Authorization for Adjacent County Reimbursement Requests (action item): South Central Library System (SCLS) will secure reimbursement money on our behalf from adjacent libraries. Bautch motioned: SCLS approved to obtain reimbursement money on our behalf from adjacent counties/Hirsch seconded/motion carried.

Election of Library Board Officers (action item): The Board terms of President Charity Hirsch, as a representative of the Town of Berry and Secretary Denise Baylis, for the Town of Cross Plains have expired. The Board thanked them for their years of service. Baylis nominated Wankerl for President/Hirsch seconded. Hirsch nominated Reeves-Metz for Secretary/Schuetz seconded. Wankerl nominated Bautch for Vice President, Hirsch seconded. Schuetz will remain as Treasurer. Hirsch motioned: Approve the panel of candidates as nominated/Baylis seconded/motion carried.

South Central Library System/Dane County Library Service Updates: None

Next meeting: May 19, 2015

Adjournment: Hirsch motioned/Bautch seconded/motion carried at 6:10 p.m.