

Rosemary Garfoot Public Library Board Meeting Minutes
Tuesday, December 17, 2013, 5:15 p.m.
2107 Julius Street, Cross Plains, WI 53528

Present: Sue Schuetz, Charity Hirsch, Denise Baylis, Jennifer Wankerl, Steve Schunk

Also Present: Pam Bosben

- Call to Order: Hirsch called order at 5:20 pm
- Public Comment: None
- Approval of Minutes from the November 19, 2013 meeting (action item): Schuetz/Hirsch/motion carried
- Treasurer's Report : Checking account balance, \$14853.15. Cash management account balance, \$193,942.46. Operating revenues, \$448.
- Approval of Bills (action item): Wankerl/Hirsch/motion carried
- Director's Report:
 - Catherine held her recycled-materials Holiday Ornament program.
 - Works of local artists are currently on display.
 - A few mechanical repairs included a water heater element, tweaking of light switches in the meeting rooms and thermostat problems in the meeting rooms and storytime room.
 - Checking into the cost of modifying certain electrical switches from automatic to manual.
 - Deerfield director came to discuss how to link the activity backpacks.
 - The Cross Plains-Berry Historical Society is purchasing their own insurance policy covering equipment, furniture and archives.
- Old Business
 - 2014 Budget: Library budget ultimately passed with the \$5k for the shelving intact.
 - Endowment: Madison Community Foundation is scheduled to give a presentation at the next meeting
 - 50th Anniversary Banner: Wankerl suggested using South Central Library System (SCLS) graphic support to come up with a design for a horizontal banner.
- New Business
 - Staff Appreciation: Idea presented by Wankerl for the Board to give gift certificates to library staff. Purchase would come from non-tax, Library Board funds. Motion/Baylis/Schuetz/motion carried. Schuetz volunteered

to create cards to go along with the gift certificates.

- South Central Library System/Dane County Library Service Updates
 - Annual 2014 Contracts for Extension of Service. Signed by Board President, Hirsch.
- All Director's Meeting: Met last month at the new Madison Public Library facility, and Bosben met the new head of the Wisconsin Library Association (WLA), Mr. Plumer Lovelace.
- Next meeting: January 21, 2013
- Adjournment: Wankerl/Baylis/meeting adjourned at 6:05 pm