

**Rosemary Garfoot Public Library Board Meeting**  
**Tuesday, April 17, 2012, 5:15 p.m.**

**Present:** Denise Baylis, Charity Hirsch, Dan McMahon

**Absent:** Sue Stumpf, Steve Schunk

**Also Present:** Pam Bosben

- I. Call to Order: Hirsch called the meeting to order at 5:22 pm
- II. Public Comment: None
- III. Approval of Minutes from the March 20, 2012 meeting (action item): Hirsch moved approval/McMahon second/motion approved
- IV. Treasurer's Report: McMahon reported balance of \$11,153.45 in the checking account and \$217,673.52 in the cash management account.
- V. Approval of Bills (action item): McMahon motion for approval/Baylis second/motion approved
- VI. Director's Report: National Library Week and Earth Day to be commemorated with a six-word memoir contest, winners to receive coupons and/or gift certificate; Dane County Cultural Affairs Commission is sponsoring a traveling poster exhibit of 17 posters. The posters will be on display in the library in May. One patron computer needs to be replaced and is on order. The new computer will be switched with the Assistant Director's old one.
- VII. Old Business:
- VIII. New Business
  - a. Young Adult Shelving (action item): Bosben reported that more shelves are needed in Young Adult section of library. Price quotes did not arrive in time for the meeting, her best estimate was in excess of \$1000. Embury Ltd. has always come in the lowest estimate will probably come from there. More shelving will be needed for the adult collection in a year or two. McMahon motioned "approve purchase of shelving if less than \$5000. If more come back to the Board for approval"/Baylis second/motion approved.
- IX. South Central Library System/Dane County Library Service Updates
  - a. Koha Update: Koha discussion continuing. List of benchmarks is being developed that need to be met by October by Koha automation staff. Directors will get together and assess Koha and determine direction to be taken. This Thursday at a council meeting, a cost formula will be put together for 2013. At this time it appears there will be an increase for next year's Koha ILS and technical support costs.

b. Bosben received the annual letter stating RGPL is in compliance with Dane County Standards.

XII. Next meeting: May 15, 2012

XIII. Adjournment: McMahon/Baylis/meeting adjourned at 6:10 pm